

Itasca Waters Board Meeting Minutes

May 9, 2022 4:30 pm online via Zoom

Attendance (quorum 6 of voting Board): Present (P), Absent (A), Excused(E), Left (L). Non-voting Technical Advisory Board

Board of Directors				Technical Advisory Board	
Sandy Anderson	P	Pat Leistikow	P	Andy Arens	A
Jan Best	P	David Lick	P	Benjamin Benoit	A
Kathy Cone	P	Shirley Loegering	P	Megan Christianson	A
Jesse Davis	P	Jan Sandberg	P	Stephanie Kessler	A
John Downing	P	Davin Tinquist	A	Eric Raitanen	A
Bill Grantges	A			Chad Severts	A
				Dan Swenson	A

Coordinator: Bethann Perendy

Agenda Items/ Attachments A#--	Key Discussion/ Outcomes	Follow-up Needed Who/When
Call to order	Meeting called to order by Jesse Davis at about 4:35 pm	
1.a Agenda	The agenda was circulated in advance of the meeting. Dave asked to add an item about a planned commission on global warming. <i>Motion to approve the agenda as amended. (Shirley Loegering, Jan Best) M/S/U</i>	
2. Financial Report A#2.1 , A#2.2 , A#2.3 , A#2.4 , A#2.5	Pat noted that there will be joint coding for some of the grants, but it will be broken out for reports. <i>Motion to approve financial report. (Sandy Anderson, Jan Best)</i>	
3. Unfinished Business		
3.a Clean Water Initiative Update A#3.a-1 , A#3.a-2	Dave said that they met via Zoom last week (John Davis, Ed, Laura, Stephanie) about bringing all 18 of the lake associations to the table. Only one LA showed up. There is a second meeting this week but it has been a struggle to bring them together. John D is working on the septic part that includes the approved county loan program. As yet there is no specific start date for the septic grants. Dave emphasized that inspections paid for from the \$5,000 from IW must be for a shoreland property. According to new PCA requirements, an inspection must involve pumping which raises the cost.	<ul style="list-style-type: none"> • Jan B--consider adding septic grant article to bulletin
3.b Geologic Atlas A#3.b	Shirley reported that she has not heard back from Andy since previous meetings although there are discussions within SWCD.	
3.c Use of Zoom	Discussion about keeping current practice, possibly trying hybrid but there are issues with that format. Many felt that there is a need to meet in person a few times a year.	<ul style="list-style-type: none"> • John Downing--invite members to his June 21 Summer Solstice event
3.d Deep Dive A#3.d	There needs to be additional discussion to finalize next steps	<ul style="list-style-type: none"> • Jesse--send out Doodle poll for meeting to discuss new Board members • Jan S--send related documents to Jesse.
4. New Business		

Agenda Items/ Attachments A#--	Key Discussion/ Outcomes	Follow-up Needed Who/When
4.a Annual Report A#4.a	The only change since March is an updated logo on cover <i>Motion to approve the 2021 Annual Report (Jan Best, Shirley Loegering)</i>	
4.b Ratify Past Actions Executive Committee Report A#4.b.i , A#4.b.ii	<i>Motion to ratify the past actions of the Executive Committee to approve the 2022 budget and approve the AIS Detector Contract (Shirley Loegering, Kathy Cone) M/S/ all in favor except John Downing who abstained as he did not receive the documents in advance.</i>	
4.c Use Google Drive for Meeting Attachments	The original thought was to use Google Drive as a virtual filing cabinet and avoid emailing the large volume of attachments. However, some members have had difficulty getting a Gmail account.	<ul style="list-style-type: none"> • Jan S--confirm that members have access. • Jan S--email attachments to Board members without access • Jan S--add direct links to agenda and minutes • Pat L-- send financial statements to Board members
4.d Judy Garland Museum Donation Request A#4.d	<i>Motion to decline to contribute to the Judy Garland Museum for this purpose. (Dave Lick, Sandy Anderson) M/S/all in favor except Pat Leistikow opposed.</i>	
4.e NCROC A#4.e	Shirley is not available the day of the event but will work with Bethann to coordinate and run the event. Dave suggested asking them about holding over some of the native plants as a demo garden. <i>Motion to approve \$500 for the NCROC event in August. (Pat Leistikow, Dave Lick) M/S/U</i>	<ul style="list-style-type: none"> • Bethann--work with Shirley to design the NCROC event
4.f Newsletters & Bulletins A#4.f-1 , A#4.f-2	Bethann is coordinating but not writing the bulletin stories. Jan S and Steph will help coordinate the issues for different months.	<ul style="list-style-type: none"> • Jn S—NCROC article for the July bulletin. • John to prepare one paragraph article to introduce the green algae water wisdom event, due June 11
4.6 City Commission on Global Warming	Dave was contacted about a proposed City commission on global warming. They want IW involved -- likely not to take lots of time. <i>Motion that IW will participate in the global warming commission understanding that the president will appoint a representative (Jan Sandberg, Pat Leistikow) M/S/U</i>	
5. Consent Agenda	<i>Motion to approve the consent agenda (Dave Lick, John Downing) M/S/U</i>	
5.a January 10, 2022 and March 14, 2022 Board Minutes	In Google Docs and on website	
5.b Follow Up List A#5.b		
5.c Around the Horn 2022-04-20 A#5.c		

Agenda Items/ Attachments A#--	Key Discussion/ Outcomes	Follow-up Needed Who/When
5.d Consent Agenda from March 2022	5.a January 10, 2022 Board Minutes 5.c Follow Up List A#5.c 5.d Around the Horn 2022-02-16 A#5.d 5.e U of MN Wake Wave Study A#5.e Documents in Google Drive 5.f November Financials A#5.f-1, A#f.h-2, A#f.h-3, A#5.f-4, A#5.f-5	
6. Reports		
6.a President's Report		
6.b Coordinator/Office Report A#6.b	Bethann reviewed her written report.	
6.c Education A#6.c	Water Wisdom series—thanks to Bethann, John D and Chad. Great survey results, good attendance so far. More folks register than attend and Shirley is curious if there is a technology barrier.	• Shirley to send Pat L any documents about using GRACF for Bethann
6.d Executive/Governance Committee		
6.e Finance		
6.f Grants		
6.g Marketing		
6.h Membership & Fundraising		
6.i Personnel		
6.j Planning		
6.k Shoreland Advisors		
6.l Vision/New Projects		
6.l.m Youth Water Summit		
7. Other		
	Kathy mentioned the Pint and Kayak event sponsored by the Itasca County Historical Society on June 18. See https://www.eventbrite.com/e/paddle-pint-tickets-320828696267 Participants can rent kayaks, cost is \$40, three stops for education, groups of 25 persons will depart in 30 minute intervals from noon to 5 pm	• ? to contact Lila about having a booth at Paddle & Pint event
Adjournment	<i>Hearing no objection, Jesse adjourned the meeting at 6:00 pm</i>	

Upcoming Events

Dates will be added as approved

July 11, 2022 at 4:30 pm via Zoom

September 12, 2022 at 4:30 pm via Zoom

November 14, 2022 at 4:30 pm via Zoom

January 9, 2023 at 4:30 pm via Zoom

Executive Committee meetings are held as needed and communicated in advance to the Board and Technical Advisory Board.

Follow Up Needed

Jan B consider adding septic grant article to bulletin

John Downing will invite members to his June 21 Summer Solstice event

Jesse to send out Doodle poll for meeting to discuss new Board members

Jan S to send related documents to Jesse.

Jan S to confirm that members have access.

Jan S always send attachments to Board members without access

Jan S add direct links to agenda and minutes

Pat L will send financial statements to Board members

Bethann work with Shirley to design the NCROC event

Add NCROC to the July bulletin.

John to prepare one paragraph article to introduce the green algae water wisdom event, due June 11

Shirley to send Pat L any documents about using GRACF for Bethann

? to contact Lila about having a booth at Paddle & Pint event

Itasca Waters	A#2.1												
April Summary	2022												
Fiscal Year ending 12/31/2022											Youth Education	Education	
May 6, 2022							Blandin			Summit	Education		
	IWLP	Membership				Bush	Shoreland	Shoreland	Shoreland	Blandin	Blandin		
	Operating	FundraiDrive	Personnel	Education	Memorials	Foundation	Project	Education	Advisors	IWLP Operating	Operatng	Total	
Revenue													
Beginning Balance 01/01/2022	63,121.78	-			3,806.83	138.74	43,840.28		-	12,888.36		123,795.99	
Memberships and Donations	965.00											965.00	
Bush Grant												-	
Blandin Grants												-	
Miscellaneous grants	2,000.00										3,964.00	5,964.00	
Minnesota Humanities Grant												-	
Memorials												-	
Interest and Dividends	13.15											13.15	
Gain(loss) on sale												-	
Administrative fee												-	
Miscellaneous												-	
Subtotal Revenue FY 2021	2,978.15	-			-	-	-	-	-	-	3,964.00	6,942.15	
Available Cash Revenue FY 2021	\$ 66,099.93	\$ -			\$ 3,806.83	\$ 138.74	\$ 43,840.28	\$ -	\$ -	\$ 12,888.36	\$ 3,964.00	\$ 130,738.14	
Expenditures													
Contracted Services												-	
Consultant												-	
Salaries and Wages								2,100.00				2,100.00	
Employer paid benefits												-	
Board Development	(5.63)											(5.63)	
Telephone	384.03											384.03	
Accounting Fees												-	
Dues and Memberships	720.00											720.00	
Event Expense												-	
Grant Administration Fee												-	
Insurance	283.00											283.00	
Interest and fees												-	
Postage		166.00										348.00	514.00
Education												-	
Program Supplies									72.98		34.19	107.17	
Office Supplies	23.60											23.60	
Promotion											1,558.00	1,558.00	
DonorSnap fees		60.97										60.97	
Constant Contact												-	
Rental and Storage										500.00		500.00	
Printing											469.67	469.67	
Website												-	
Subtotal Expenditures FY 2021	\$ 1,405.00	\$ 226.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,100.00	\$ 72.98	\$ 500.00	\$ 2,409.86	\$ 6,714.81	
Budget	9,860.00	3,000.00	500.00	2,193.17	3,806.83	138.74	30,228.28	3,612.00	10,000.00	9,500.00	7,353.00		
Ending Cash balance 04/30/2022	\$ 64,694.93	\$ (226.97)	\$ -	\$ -	\$ 3,806.83	\$ 138.74	\$ 43,840.28	\$ (2,100.00)	\$ (72.98)	\$ 12,388.36	\$ 1,554.14	\$ 124,023.33	
Checking												24,309.56	
Payroll timing differences												(309.65)	
Savings												100,023.42	
Edward Jones												-	
Total Cash Balance 04/30/2022												\$ 124,023.33	
Cash Balance by Fund	68,274.79				138.74		41,667.30			13,942.50		124,023.33	

Itasca Waters	#A2.2	5/6/2022							
2022 April Budget Summary									
Fiscal Year Ending 12-31-2022									
	Itasca Waters Operating			Blandin Foundation - Old			Blandin Foundation Shoreland		
	Total Budget	Total YTD	Balance	Total Budget	Total YTD	Balance	Total Budget	Total YTD	Balance
Revenues									
Memberships and Donations	12,000.00	965.00	11,035.00						
Misc Grants	1,000.00	2,000.00	(1,000.00)						
Private Grants			-	3,964.00	3,964.00	-			-
Memorials			-						
Edward Jones stock donation			-						
Edward Jones Sale			-						
Interest and Dividends	150.00	13.15	136.85						
Administrative fee	4,600.00		4,600.00						
Miscellaneous			-						
Total Revenue	17,750.00	2,978.15	14,771.85	3,964.00	-	-	-	-	-
Expenditures									
Contracted Services	2,510.00		2,510.00	5,682.00		5,682.00	7,612.00		7,612.00
Consultant			-						
Board Development	200.00	(5.63)	205.63						
Salaries and Wages			-	-		-	25,000.00	2,100.00	22,900.00
Employer paid benefits			-	-		-	-		-
Telephone	1,200.00	384.03	815.97	-		-	-		-
Accounting Fees	2,600.00		2,600.00	-		-	-		-
Membership and Fees	1,550.00	720.00	830.00	-		-	-		-
DonorSnap	1,400.00	60.97	1,339.03						
Grant Administration Fee			-	-		-	4,500.00		4,500.00
Insurance	2,000.00	283.00	1,717.00	-		-	-		-
Interest and fees	25.00		25.00	-		-	-		-
Coordinator Mileage and Travel			-	-		-			-
Postage	1,375.00	166.00	1,209.00	348.00	348.00	-	-		-
Program Supplies	2,000.00		2,000.00	6,952.00	34.19	6,917.81	3,950.00	72.98	3,877.02
Promotion	1,300.00		1,300.00	2,870.36	1,558.00	1,312.36	200.00		200.00
Rental and Storage	250.00		250.00	500.00	500.00	-			-
Office Supplies	1,050.00	23.60	1,026.40	-		-			-
Printing	300.00		300.00	500.00	469.67	30.33	2,578.28		2,578.28
Website	1,500.00		1,500.00	-		-			-
Total Expenditures	19,260.00	1,631.97	17,628.03	16,852.36	2,909.86	13,942.50	43,840.28	2,172.98	41,667.30
Budget Balance									
Revenues over(under) Expenditures	(1,510.00)	1,346.18							
Cash balance 04/30/2022			68,274.79			13,942.50			41,667.30

A#2.3

9:22 AM

05/06/22

**Itasca Water Legacy Partnership
Reconciliation Summary**

1070 · Savings & short-term investment, Period Ending 04/30/2022

	<u>Apr 30, 22</u>
Beginning Balance	100,020.13
Cleared Transactions	
Deposits and Credits - 1 item	<u>3.29</u>
Total Cleared Transactions	<u>3.29</u>
Cleared Balance	<u>100,023.42</u>
Register Balance as of 04/30/2022	100,023.42
Ending Balance	100,023.42

9:19 AM

05/06/22

Itasca Water Legacy Partnership
Reconciliation Summary
1010 · Cash in Bank, Period Ending 04/30/2022

	<u>Apr 30, 22</u>
Beginning Balance	28,978.25
Cleared Transactions	
Checks and Payments - 14 items	-4,044.49
Deposits and Credits - 2 items	75.80
Total Cleared Transactions	<u>-3,968.69</u>
Cleared Balance	<u>25,009.56</u>
Uncleared Transactions	
Checks and Payments - 2 items	-700.00
Total Uncleared Transactions	<u>-700.00</u>
Register Balance as of 04/30/2022	<u>24,309.56</u>
Ending Balance	24,309.56

9:19 AM

05/06/22

Itasca Water Legacy Partnership
Reconciliation Detail
1010 - Cash in Bank, Period Ending 04/30/2022

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						28,978.25
Cleared Transactions						
Checks and Payments - 14 items						
Check	03/21/2022	2632	Minuteman Press	X	-469.67	-469.67
Check	03/23/2022	2635	Stokes Printing	X	-34.19	-503.86
Check	03/28/2022	2636	APG Media of Mn	X	-131.00	-634.86
Check	03/29/2022	2637	Card Service Center	X	-32.04	-666.90
Check	04/01/2022	EFT	Donor Snap	X	-15.00	-681.90
Check	04/04/2022	2638	BethAnn Perendy	X	-1,019.20	-1,701.10
Check	04/04/2022	EFT	FirstFund	X	-1.00	-1,702.10
Check	04/05/2022	2639	A T & T	X	-97.03	-1,799.13
Check	04/16/2022	2641	APG Media of Mn	X	-131.00	-1,930.13
Check	04/17/2022	2643	APG Media of Mn	X	-786.00	-2,716.13
Check	04/17/2022	2644	KOZY/KMFY/KBAJ	X	-510.00	-3,226.13
Check	04/18/2022	2645	BethAnn Perendy	X	-771.15	-3,997.28
Check	04/19/2022	2646	Prairie Restorations ...	X	-28.23	-4,025.51
Check	04/19/2022	2647	David Lick	X	-18.98	-4,044.49
Total Checks and Payments					-4,044.49	-4,044.49
Deposits and Credits - 2 items						
Deposit	04/04/2022			X	20.00	20.00
Deposit	04/21/2022			X	55.80	75.80
Total Deposits and Credits					75.80	75.80
Total Cleared Transactions					-3,968.69	-3,968.69
Cleared Balance					-3,968.69	25,009.56
Uncleared Transactions						
Checks and Payments - 2 items						
Check	04/16/2022	2640	itasca County Agricu...		-500.00	-500.00
Check	04/16/2022	2642	Minnesota Lakes & ...		-200.00	-700.00
Total Checks and Payments					-700.00	-700.00
Total Uncleared Transactions					-700.00	-700.00
Register Balance as of 04/30/2022					-4,668.69	24,309.56
Ending Balance					-4,668.69	24,309.56

Itasca Water Legacy Partnership
Balance Sheet by Class
As of April 30, 2022

	Bush Foundation	Gen-water Legacy	Memorials	Shoreland	Water Economic Study Water Legacy
ASSETS					
Current Assets					
Checking/Savings					
1010 · Cash in Bank	-24,655.02	29,594.29	3,806.83	26,976.95	-11,413.49
1070 · Savings & short-term investment	24,793.76	34,873.67	0.00	15,000.00	25,355.99
Total Checking/Savings	<u>138.74</u>	<u>64,467.96</u>	<u>3,806.83</u>	<u>41,976.95</u>	<u>13,942.50</u>
Total Current Assets	<u>138.74</u>	<u>64,467.96</u>	<u>3,806.83</u>	<u>41,976.95</u>	<u>13,942.50</u>
TOTAL ASSETS	<u><u>138.74</u></u>	<u><u>64,467.96</u></u>	<u><u>3,806.83</u></u>	<u><u>41,976.95</u></u>	<u><u>13,942.50</u></u>
LIABILITIES & EQUITY					
Liabilities					
Current Liabilities					
Other Current Liabilities					
2120 · Payroll Withholding	0.00	0.00	0.00	309.65	0.00
Total Other Current Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>309.65</u>	<u>0.00</u>
Total Current Liabilities	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>309.65</u>	<u>0.00</u>
Total Liabilities	0.00	0.00	0.00	309.65	0.00
Equity					
3100 · Contributed Capital	0.00	27,049.80	0.00	0.00	0.00
32000 · Net Assets (Close)	138.74	36,071.98	3,806.83	43,840.28	12,888.36
Net Income	<u>0.00</u>	<u>1,346.18</u>	<u>0.00</u>	<u>-2,172.98</u>	<u>1,054.14</u>
Total Equity	<u>138.74</u>	<u>64,467.96</u>	<u>3,806.83</u>	<u>41,667.30</u>	<u>13,942.50</u>
TOTAL LIABILITIES & EQUITY	<u><u>138.74</u></u>	<u><u>64,467.96</u></u>	<u><u>3,806.83</u></u>	<u><u>41,976.95</u></u>	<u><u>13,942.50</u></u>

Itasca Water Legacy Partnership
Balance Sheet by Class
 As of April 30, 2022

	<u>Total water Economic Study</u>	<u>TOTAL</u>
ASSETS		
Current Assets		
Checking/Savings		
1010 · Cash in Bank	-11,413.49	24,309.56
1070 · Savings & short-term investment	25,355.99	100,023.42
Total Checking/Savings	<u>13,942.50</u>	<u>124,332.98</u>
Total Current Assets	<u>13,942.50</u>	<u>124,332.98</u>
TOTAL ASSETS	<u><u>13,942.50</u></u>	<u><u>124,332.98</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
2120 · Payroll Withholding	0.00	309.65
Total Other Current Liabilities	<u>0.00</u>	<u>309.65</u>
Total Current Liabilities	<u>0.00</u>	<u>309.65</u>
Total Liabilities	0.00	309.65
Equity		
3100 · Contributed Capital	0.00	27,049.80
32000 · Net Assets (Close)	12,888.36	96,746.19
Net Income	1,054.14	227.34
Total Equity	<u>13,942.50</u>	<u>124,023.33</u>
TOTAL LIABILITIES & EQUITY	<u><u>13,942.50</u></u>	<u><u>124,332.98</u></u>

Itasca Water Legacy Partnership
Profit & Loss by Class
January through April 2022

	<u>Gen-Water Legacy</u>	<u>Shoreland</u>	<u>Water Economic Study</u>	<u>Total water Economic Study</u>	<u>TOTAL</u>
Ordinary Income/Expense					
Income					
4220 · Grants					
4220.2 · GRACF Grants	2,000.00	0.00	0.00	0.00	2,000.00
4220 · Grants - Other	0.00	0.00	3,964.00	3,964.00	3,964.00
Total 4220 · Grants	2,000.00	0.00	3,964.00	3,964.00	5,964.00
5100 · Memberships	965.00	0.00	0.00	0.00	965.00
5310 · Interest Earned	13.15	0.00	0.00	0.00	13.15
Total Income	2,978.15	0.00	3,964.00	3,964.00	6,942.15
Gross Profit	2,978.15	0.00	3,964.00	3,964.00	6,942.15
Expense					
7060 · Program Supplies	0.00	72.98	34.19	34.19	107.17
7070 · Promotional and Advertising	0.00	0.00	1,558.00	1,558.00	1,558.00
7200 · Salaries and Wages	0.00	2,100.00	0.00	0.00	2,100.00
7515 · Membership Drive	116.77	0.00	0.00	0.00	116.77
7535 · Dues and membership fees	720.00	0.00	0.00	0.00	720.00
7537 · Bank & CC Fees	-55.80	0.00	0.00	0.00	-55.80
7548 · Telephone & Internet	384.03	0.00	0.00	0.00	384.03
7550 · Office Supplies					
7551 · Postage	166.00	0.00	348.00	348.00	514.00
7550 · Office Supplies - Other	23.60	0.00	0.00	0.00	23.60
Total 7550 · Office Supplies	189.60	0.00	348.00	348.00	537.60
7560 · Printing and copying	0.00	0.00	469.67	469.67	469.67
7712 · Board development	-5.63	0.00	0.00	0.00	-5.63
8220 · Facility Rental and Storage	0.00	0.00	500.00	500.00	500.00
8520 · Insurance	283.00	0.00	0.00	0.00	283.00
Total Expense	1,631.97	2,172.98	2,909.86	2,909.86	6,714.81
Net Ordinary Income	1,346.18	-2,172.98	1,054.14	1,054.14	227.34
Net Income	1,346.18	-2,172.98	1,054.14	1,054.14	227.34

A#2.5

Itasca Water Legacy Partnership											Adult	Youth		
Detail Fiscal Year 2022											Education	Summit		
April 30, 2022											Blandin	Blandin		
				IWLP	Membership		IWLP	Bush	Blandin	Blandin/S	Shoreland	Blandin	Blandin	
				Operating	Fundraising	Personnel	Memorial	Foundation	Shoreland	Marketing	Advisors	IWLP	IWLP	
Beginning Balances 01/01/2022			63,121.78				3,806.83	138.74	43,840.28			12,888.36	123,795.99	
Check #	Date	Name	Amount											
													-	
	1/3/2022	Donor Snap Fees	37.68		37.68								37.68	
2625	1/4/2022	AT&T	95.74	95.74									95.74	
2626	1/19/2022	GR Chamber	270.00	270.00									270.00	
2627	1/31/2022	AT&T	95.63	95.63									95.63	
2628	1/31/2022	Card Service Center	39.62										-	
		Zoom		16.02									16.02	
		Target		23.60									23.60	
	2/2/2022	Donor Snap Fees	28.95		28.95								28.95	
2629	2/28/2022	ICTV	250.00	250.00									250.00	
	3/1/2022	Donor Snap Fees	33.14		33.14								33.14	
	3/2/2022	Donor Snap Fees	1.00		1.00								1.00	
2630	3/18/2022	AT&T	95.63	95.63									95.63	
2631	3/21/2022	Prairie Restorations	25.77								25.77		25.77	
2632	3/21/2022	Minuteman Press	469.67									469.67	469.67	
2633	3/22/2022	USPS	514.00		166.00							348.00	514.00	
2634	3/23/2022	Old Republic	288.00	288.00									288.00	
2635	3/23/2022	Stokes	34.19									34.19	34.19	
2636	3/28/2022	APG Media MN LLC	131.00									131.00	131.00	
2637	3/29/2022	Card Service Center	32.04										-	
		Zoom		32.04									32.04	
	4/1/2022	Donor Snap Fees	15.00		15.00								15.00	
	4/4/2022	Fastfund fees	1.00		1.00								1.00	
2638	4/4/2022	Bethann Perendy	1,019.20						1,019.20				1,019.20	
	4/4/2022	Withholding	180.80						180.80				180.80	
2639	4/5/2022	AT&T	97.03	97.03									97.03	
2640	4/16/2022	Itasca Co Ag Associa	500.00										500.00	
2641	4/16/2022	Herald Review	131.00									131.00	131.00	
2642	4/16/2022	Minnesota LakesRivers	200.00	200.00									200.00	
2643	4/17/2022	Herald Review	786.00									786.00	786.00	
2644	4/17/2022	Rapids Radio	510.00									510.00	510.00	
2645	4/18/2022	Bethann Perendy	771.15						771.15				771.15	
	4/18/2022	Withholding	128.85						128.85				128.85	
2646	4/19/2022	Prairie Restorations	28.23								28.23		28.23	
2647	4/19/2022	L&M Supply	18.98								18.98		18.98	
Total Expenditures			6,829.30	1,463.69	282.77	-	-	-	2,100.00	-	72.98	2,409.86	500.00	6,829.30

Itasca Water Legacy Partnership											Adult	Youth		
Detail Fiscal Year 2022											Education	Summit		
April 30, 2022											Blandin	Blandin		
			IWLP	Membership		IWLP	Bush	Blandin	Blandin/S	Shoreland	Blandin	Blandin		
			Operating	Fundraising	Personnel	Memorial	Foundation	Shoreland	Marketing	Advisors	IWLP	IWLP		
Receipts														
	1/4/2021	Membership	100.00	100.00									100.00	
	1/4/2021	Mishawaka	250.00	250.00									250.00	
	1/7/2022	Membership	50.00	50.00									50.00	
	1/10/2022	GiveMN online	20.00	20.00									20.00	
	1/13/2022	Membership	100.00	100.00									100.00	
	1/20/2022	Membership	125.00	125.00									125.00	
	1/20/2022	Western National	5.00	5.00									5.00	
	1/29/2022	Wabana	100.00	100.00									100.00	
	1/31/2022	MiscGrant Hawkinson	2,000.00	2,000.00									2,000.00	
	1/31/2022	Interest	3.40	3.40									3.40	
	2/2/2022	Membership on line	20.00	20.00									20.00	
	2/22/2022	Membership on line	100.00	100.00									100.00	
	2/25/2022	Membership	30.00	30.00									30.00	
	2/28/2022	GRACF	3,964.00								3,964.00		3,964.00	
	2/28/2022	Paul Bunyan	53.69	53.69									53.69	
	2/28/2022	Interest	3.07	3.07									3.07	
	3/2/2022	Membership on line	20.00	20.00									20.00	
	3/29/2022	membership	30.00	30.00									30.00	
	3/31/2022	Interest	3.39	3.39									3.39	
	4/4/2022	Membership on line	20.00	20.00									20.00	
	4/21/2022	Refund DonorSnap fees	55.80	55.80									55.80	
	4/30/2022	Interest	3.29	3.29									3.29	
													-	
Total Receipts			7,056.64	3,092.64	-	-	-	-	-	-	-	3,964.00	7,056.64	
Current Balance			124,023.33	64,750.73	(282.77)	-	3,806.83	138.74	41,740.28	-	(72.98)	1,554.14	12,388.36	124,023.33



Jan Sandberg <jan.f.sandberg@gmail.com>

Fwd: Clean Water Initiative Update Feb 2022

David Lick <wabana54@gmail.com>

Fri, Feb 25, 2022 at 8:38 AM

To: Jan Sandberg <jan.f.sandberg@gmail.com>, Jesse Davis <jesse@moveitrealestate.com>, "Cone, Kathy" <kiffyl@hotmail.com>, Pat Leistikow <PatandRodLeistikow@gmail.com>

Jan, Jesse, Kathy and Pat,

Ed, Laura and I spoke this morning and here is a summary of the Clean Water Initiative that Ed and Laura have been working on with the remaining funds of the Bush money. Please forward it to board members so they are aware of what is being done by Untapped and IW on the Clean Water Initiative. This summary can provide documentation for the March meeting. If you have questions you can direct them to Laura or Ed. Thanks.

Dave

----- Forwarded message -----

From: **Laura Connelly** <ljcturningpoints@gmail.com>

Date: Fri, Feb 25, 2022 at 10:12 AM

Subject: Clean Water Initiative Update Feb 2022

To: David Lick <wabana54@gmail.com>

Cc: Ed Zabinski <edwardmzabinski@gmail.com>

Hi Dave,

So far to date, Ed and I have been in contact with 15 of the 18 ICOLA presidents. The remaining three we have tried to contact multiple times with no success. I have attached a chart that shows which presidents we have talked with and what if anything their lake associations are doing around the Clean Water Initiative 3 shoreland best practices. It is promising to note that all 15 of the presidents we talked with said they would be willing to participate in a couple of future meetings to take a deeper dive into how they can organize their own associations to take strategic action around the Clean Water Initiative.

As far as next steps, Ed and I will convene a meeting with representatives from Itasca Waters, SWCD, ICOLA, and John Davis (DLA president) to discuss what information and resources we can give the lake association presidents when we convene meetings with them collectively.

Please let me know if you have any questions or comments.

Thank you.

Laura

 **Lake association CWI summary Jan 2022.xlsx - Sheet1.pdf**
30K

A#3.a-2

Association	President	Active initiatives			Need help with...	Other	Would attend meeting with other associations
		Shoreland	Reduce phosphorus	AIS			
Deer Lake Association	John Davis	X	X	X	Asking Itasca Co board to approve \$500k MPCA grant	Are happy to support to other associations with info & tech support	yes, currently only doing virtual meetings
Eagle Lake Association	Brent Bottomley	O	O	O	Communication with members.	Only 20 members. Annual meeting and annual newsletter.	yes, would prefer in person because internet is not great
Greater King Lake Association	Helen Ahlbrecht	O	O	O	AIS, algae blooms, septic compliance, and encouraging involvement in association activities. Monitoring boat traffic at CD treatment center. The owner is go. The lake is impaired. Algae blooms. Help increasing participation among lake association members.	Properties have changed hands often in the past few years. Only 20 property owners.	yes, not crazy about virtual but will do this if it is the only option
Greater Pokegama Lake Association	Sam Johnson	X	O	X	Engaging noncompliant homeowners to upgrade septic systems	2 active shoreland advisors; have 3 officers who would participate in collaboration next steps. Meeting invitees: Sam, Ryan DeChaine, Linda Skallman.	yes!
Jessie Lake Watershed Association							
Johnson Lake Improvement Association	Stephanie Kessler (ICOLA Pres)	X	O	X	People want good water quality, but don't want to be inconvenienced to do it. Of the 65 property owners on the lake 25% are active in the association	Mike Johnson is a shoreland advisor and has cabin on lake. PAt from IW lives on the lake. Lots of new residents have moved to the lake. Invitees: Stephanie K, Gary Helmberger, Carl & Allison Driggins.	yes! Virtual is convenient
Sand Lake Property Owners Association	Monte Stonewall	O	X	X	Volunteers don't like confronting boaters on AIS inspections. Would like more info on shoreland advisors.	300 members; one of oldest lake associations in MN. Wants to improve relationship with AIS rep from SWDC. have zebra mussels and milfoil	yes in-person or virtual
Shallow/Sand Lakes Association	Jan Bilden	X	X	X	Could use help with compliance on septic upgrades.	They are in the awareness-building phase of all 3 initiatives. JAN is a shoreland advisor. Also concerned about unofficial campground on Shallow Lake.	yes in-person or virtual

Sissekakwet Lake Association	Tom Huettner	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Dealling with Air BnBs.	Lake elevation fluctuates greatly. SWCD staff have been helpful. Very engaged in AIS. Estimate 90% property owners have compliant septics	yes
Snaptail Lake Association	Keith Eggert	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Mostly the association is a social group and doesn't want to be in the role of policing or enforcing things with the members		yes
Suomi Area Lakes Association	Leroy Johnson	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>	Nothing at this time.	Generational turnover of lake property. Very active on AIS.	yes
Swan Lake Association	Ron Guggisberg	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>		Cost is a barrier for iniatives on this lake, many property owners are	yes
Three Island Lake Association	Steve Johnston	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>		Small lake, few members. Meet at annual picnic; not many fulltime residents.	yes, but only virtual until covid is over
Trout Lake Association							
Turtle Lake Association	John Hanson	<input type="radio"/>	<input type="radio"/>	<input checked="" type="checkbox"/>	Would like to purchase a boat washing station; need more funds.	AIS is biggest focus.	yes
Upper Prairie River Lakes	Jack Adamson	<input type="radio"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Involvement by members. Have a high level of fishing traffic and don't have enough volunteer power to monitor boat traffic at landing for AIS. Also concerned with live bait transfer issues. Association has not been active during covid	Dramatic shifts in river/lake levels.	yes, will be overseas through May 2022
Wabana Area Lakes Association	Steve Melin	<input checked="" type="checkbox"/>	<input type="radio"/>	<input checked="" type="checkbox"/>		More development of larger homes and shoreline pressure; some want to mow down to lake.	yes
White Swan Lake Association							

A#3.b

County Geologic Atlas Report to BOD, March 14, 2022 by Shirley Loegering

- Andy Arens is working with the State and others to get the information he needs to develop a budget and workplan for the program. If he can find the funding, well location work may start in 2023. It all depends on SWCD workload, SWCD and County Board support, and funding from other sources.
 - Brett Skyles has indicated probable County support if it does not come from County funds.
- SWCD staff have been contacting County cities to gauge their interest in helping fund the project through their well head protection plan (currently there is a \$10,000.00 shortage with SWCD contributing \$6,600). Bovey has already shown general interest. Once we know how many cities are interested in making a financial contribution, we'll be able to determine the contribution needed from each partner and start those discussions.
- Since I cannot attend this March Board meeting, please place this on the July Agenda for an update. If you have specific questions, please contact me.

GENERAL TIMELINE OF EVENTS:

- SWCD to determine funding sources and draft workplan
- If enough funding available, approval needed from SWCD
- County Commissioners need to sign a Letter of Agreement that allows State staff access to county land to conduct their survey work. If we do well locations in 2023, they would more than likely not start their work until 2024.
- A power point presentation by Barbara Lusardi, Geologist and Director of Minnesota Geology Survey, will be sent separately as an attachment to the agenda. If you have not done so already, I feel you would find it most informative.
- A short summary of Geologic Atlas benefits to a county, as presented by Chad Severts at our January Board meeting, are:
 - Identify aquifers for water supply
 - Identify pollution sensitivity of aquifers
 - Protect groundwater recharge areas and valuable natural resources
 - Very detailed soils information

A#3.d

Itasca Waters Deep Dive Meeting Notes

February 3, 2022 4:30 pm online via Zoom

Attendance (quorum 6 of voting Board): Present (P), Absent (A), Excused(E). Non-voting Technical Advisory Board

Board of Directors				Technical Advisory Board			
Sandy Anderson	P		Pat Leistikow	P		Andy Arens	
Jan Best			David Lick	P		Benjamin Benoit	
Kathy Cone	P		Shirley Loegering	P		Megan Christianson	
Jesse Davis	P		Jan Sandberg	P		Stephanie Kessler	
John Downing			Davin Tinquist			Eric Raitanen	
Bill Grantges	P					Chad Severts	
						Dan Swenson	

Agenda Items/ Attachments A#--	Key Discussion/ Outcomes	Follow-up Needed Who/When
Call to order	Meeting called to order by Jesse Davis at about 4:30 pm	
1.a Agenda	There was no agenda for the meeting. Jesse provided a compilation of comments from Kathy, Bill and Jan Best.	
Preliminary discussion	Discussion about ISD #318 decision to put shared coordinator option on hold, failure to get the Northland Foundation grant. We need to complete the narrative for the just ended Blandin grant addressing shoreland, coordinator, tie into Bush grant opportunities	<ul style="list-style-type: none"> Jan S to send annual report material to Jesse for narrative
Focus	Discussion about the challenge of a working board and need for additional members and training for current members. Consensus that we focus on YWS, Shoreland, Clean Water Initiative, continuing WaterFest and Adult Education.	<ul style="list-style-type: none"> Jan S forward existing board member job description
Coordinator	<p>We still need a coordinator.</p> <p>For YWS costs, Pat suggested applying to Blandin for a matching sustaining grant.</p> <p>For overall cost of coordinator, would Blandin consider funding half time as before? As part of another project?</p> <p>Sandy and Jesse know a qualified person who is seeking part time and will follow up with her.</p>	<ul style="list-style-type: none"> Sandy & Jesse follow up with potential coordinator
Consensus and decisions—board recruitment	<p>Develop multi-prong strategy for recruiting 4-5 new Board members to be implemented as soon as possible</p> <p><i>Motion to take \$1,000 from operating funds to implement recruitment strategy. (Dave Lick, Sandy Anderson) M/S/U</i></p>	<ul style="list-style-type: none"> Shirley, Pat, Jan S to work on strategy & materials Determine if we need a vote of the Exec Comm as this was not noticed as a Board meeting—no, special meeting

Agenda Items/ Attachments A#--	Key Discussion/ Outcomes	Follow-up Needed Who/When
Some specifics for strategy	<p>Identify specific skills/interests needed (financial, education, shoreland management, science, clerical and AIS)</p> <p>Will we continue Zoom meetings to get more remote folks</p> <p>Solicit members, lake associations, press release, website, Facebook (targeted ads), Develop Paul Bunyan PSA</p> <p>Identify (retired) folks who sometimes help small businesses, possibly IEDC</p>	
AIS discussion	<p>Bill wants IW to become an active partner with the Itasca AIS Program and help take on public outreach and education projects. IW's participation in the Itasca AIS Program Technical Advisory Committee has been poor lately with the last two meeting unattended by IW.</p> <p>Discussed the two projects mentioned by Bill (bait bags, towels) but consensus to decline to pursue</p>	<ul style="list-style-type: none"> • Pat L will continue to attend meetings as notified. Jan S is willing to participate if virtual
Next meeting	Set up another meeting	Jan S to develop based on issues not addressed today, previous meeting discussion, larger list developed from comments before that first meeting



ITASCA WATERS

Team Up for Clean Waters

A#4.a



ANNUAL REPORT

ItascaWaters.org

2021

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Photo of Ice Lake courtesy of Bill Marshall

MISSION AND GUIDING PRINCIPLES

The mission of Itasca Waters (formerly Itasca Water Legacy Partnership) is to “Team Up” with other organizations and concerned citizens to maintain abundant, clean water for our continued health, enjoyment, and a strong economy.

Itasca Waters (IW) is pursuing its mission by:

- Promoting water stewardship through education and community outreach
- Engaging all Itasca County citizens to join in these efforts
- Promoting partnerships with other like-minded agencies and foundations
- Continuing its efforts to fund science-based research focused on water quality

SUPPORTERS AND PARTNERS

Our supporters and partners over the years have included the Blandin Foundation—Bush Foundation—Itasca County—Itasca Soil & Water Conservation District—ISD #318—Minnesota Board of Water and Soil Resources—Minnesota Department of Natural Resources—Minnesota Pollution Control Agency—University of Minnesota/Morris—North Central Research and Outreach Center—Minnesota Humanities Center—Legislative-Citizen Commission on Minnesota Resources—U.S. Forest Service—National Fish and Wildlife Foundation—Itasca County Lake Associations—Wes Libbey Northern Lakes Chapter of the Izaak Walton League—Itasca County Master Gardeners—Grand Rapids Players—Visit Grand Rapids—Grand Rapids Chamber of Commerce—Itasca County Business Community—Beiers Greenhouse—Bloomers Greenhouse—Community Volunteers and Individual Members.

THE CHALLENGE OF 2021

As in 2020, Itasca Waters continued to work with its many partners to look for new opportunities to be good stewards of our great water resources. However, the COVID-19 pandemic significantly curtailed our activity, leading again to cancellation of the popular Youth Water Summit in May. We were also unable to plan shoreland advisor activities and several community events were cancelled. However, we continued to work on clean water, although at a slower pace than we had hoped.

Mississippi Headwaters Watershed Management Plan Advisory Committee

Despite the need for remote meeting, during 2021, Perry Loegering continued to represent Itasca Waters and the Wes Libbey Northern Lakes Chapter of the Izaak Walton League at several meetings of the Advisory Committee. The committee’s job was to write the Comprehensive Watershed Management Plan for the Mississippi Headwaters Watershed. This plan is part of the statewide “One Watershed, One Plan” created by the Board of Water and Soil Resources. The plan was available for formal comment in 2021 and adopted by the County.

ACTIVE GRANTS

Itasca Waters has been fortunate to receive major funding from the Blandin Foundation and Bush Foundation.

Blandin Foundation Grants

In 2011, Blandin Foundation awarded the Itasca Water Legacy Partnership funds for its first Itasca Adult Water Summit (\$15,000). In the same year, we received a multi-year grant of \$155,000 for operations to build local capacity for water quality assessment and other activities to maintain Itasca County’s high-quality water. Some funds from this 2011 Blandin grant are still available for use for community events such as the Youth Water Summit.

In March 2018, the Blandin Foundation awarded Itasca Waters a \$150,000 grant to fund a three-year program focused on protecting and restoring shoreland areas in Itasca County to reduce nutrient loading in area lakes and maintain high water quality. The application included a request for a part-time coordinator to help implement the program, a first for Itasca Waters.





COORDINATOR & OFFICE

COMMITTEES

Bush Foundation Grant

With the generous support of Itasca County, allowing grant writer John Connelly to assist in preparing a grant proposal, Itasca Waters was notified in February 2019 that Itasca Waters was awarded a \$107,040 grant to use community driven solutions to protect Itasca County’s water. In addition, \$7,000 was available for Board development. Work during 2021 is described below.

In October 2021, the Itasca Waters coordinator resigned. Because of the pandemic, there was substantially less activity at the office than had been anticipated in 2020. At the end of 2021, a decision was made to close the Itasca Waters office in Central Square Mall and the Board started to discuss the possibility of a shared position with Community Education which did not work out. However, soon after that the Board discovered and subsequently hired a new part-time coordinator, Bethann Perendy.

With the new focus on committees and shared information, IW keeps current meeting materials and resources to Google Drive and uses Dropbox for historic storage. The goal is to encourage online collaboration.

The restructuring work started in late 2019 meant that moving forward Itasca Waters committees would change. Below is a brief review of the work in 2021 of the active committees, including projects within each committee’s purview. Due to the pandemic, several committees were not active and have been omitted from the report for 2021.

Bush Grant Community Engagement

2021 marked the end of the Bush Foundation’s Community Innovation Grant awarded to Itasca Waters at the beginning of 2019. We are proud of what we accomplished over the two-year grant period and are committed to continuing to advance the important work of partnering with others to preserve one of Itasca county’s greatest natural resource – our water.

From 2019 to 2020, Itasca Waters conducted a countywide community engagement process. We gained a deeper understanding of the importance of clean water to our local way of life and generated community-identified solutions to help preserve the county’s water resources. The engagement process revealed three ways to close the gap between known preservation best practices and people’s actions: (1) shifting community consciousness from taking water quality for granted to preserving it; (2) creating consensus among people in positions of power about how to protect water quality; and (3) increasing the understanding of social, economic, and environmental values brought to the county by clean water.

During the year, our work served to increase the understanding of what would be lost if behavior on the land results in degraded water quality, and we set out to mobilize people to act in the best interest of the water.

From 2020 through 2021, while working with the understanding that preservation requires collective action predicated on widespread acceptance that the water resources are truly vulnerable, we launched a countywide public awareness campaign. The campaign increased awareness about the value of clean water and identified simple ways people can help preserve our water. We also helped increase the understanding of how the area’s economy and social and environmental wellbeing are linked to clean water.

We organized realtors to promote shoreline best practices to property buyers. Business owners and community organizations were provided infographics promoting “seven easy ways to preserve our waters” on their websites or other social media outlets. Twenty-nine of the largest local units of government in Itasca County formally adopted a ‘Clean Water Commitment’ resolution highlighting the role of clean water in sustaining the local economy and high quality of life. We partnered with the City of Grand Rapids to install signs at public lake and river landings to remind people to keep our waters clean. The first ever WaterFest 2021, a free community event celebrating our water resources, was organized in conjunction with the annual Tall Timber Days event. WaterFest also marked the Clean Water Initiative



kickoff, an Itasca Waters’ initiative focused on addressing three shoreline best practices: 1) preserving and restoring natural lake shoreline; 2) curbing pollution runoff near lakeshores, including upgrading private septic systems; and 3) stopping the spread of aquatic invasive species.

Itasca Waters will continue to raise awareness about the value of our water and identify steps people can take to help preserve it. By organizing key stakeholder groups— lake associations, business owners, elected officials and water quality advocates—we’ll enlist allies to sustain the work of preserving our water.

WaterFest



Itasca Waters hosted WaterFest 2021, a community celebration in honor of Itasca County’s clean water resources, on August 6. WaterFest was made possible through a Community Innovation Grant from the Bush Foundation. The free riverside event took place at the KAXE Rotary tent on the banks of the Mississippi River. 250 people attended the event in addition to several volunteers.

From the late afternoon and into the evening, entertainment included: a dance dedicated to the water performed by the Reif Center Dancers; a skit by Brookhouse Productions addressing water related issues; and live musical performances by John Downing and Holly Christenson and Brothers Burn Mountain.

Food and beverages were plentiful, and guests received swag bags chock full of free educational materials highlighting easy ways all people can take action to preserve and maintain water quality in Itasca County’s lakes, rivers, and streams. Many folks have approached Itasca Waters about repeating this event in 2022.

WaterFest also marked the Clean Water Initiative kickoff, an Itasca Waters initiative focused on organizing key Itasca County stakeholders to identify and implement strategic actions to address the top three shoreline best practices: 1) preserving and restoring natural shoreline vegetation to reduce runoff and repair shoreline erosion; 2) curbing pollution by reducing phosphorus and other pollutants; and 3) stopping the spread of aquatic invasive species.

Clean Water Initiative

During 2022 Itasca Waters will be collaborating with ICOLA members to organize grassroots efforts to implement one or more of the Initiative strategies: 1) prevent and repair shoreline erosion with native vegetation; 2) reduce phosphorus and other pollutants with emphasis on effective septic systems; and 3) stop the spread of aquatic invasive species (AIS). Most lake associations are currently working on some of the strategies, and Itasca Waters will offer assistance in implementing action plans to address the barriers on individual lakes. The Initiative will rely on expertise from the Itasca Soil & Water Conservation District and other water protection agencies. “This is not a small task,” noted Jesse Davis, Itasca Waters president, “but it will be a huge win for our water once it’s complete.

Education

Adult Water Summit

The Education Committee had extensive discussion about a one-day, multi-topic meeting for adults interested in water issues, including both in-person and virtual formats. Due to the unknown status of the Covid-19 pandemic in the spring, discussions shifted to alternative options, at least for 2022.

Community Education Classes

One idea planned during 2021 for presentation in Spring 2022 was a class on rain barrel construction. Again, due to concerns about the pandemic, this class was put on hold. However, the Committee is interested in pursuing classes in the future.

Virtual Water Series

As a replacement for a one-day event, in 2021 the Committee began discussions around a series of meetings or classes on a wide range of topics for 2022.

Marketing

The Itasca Waters Marketing Committee continued its efforts to inform our community about Itasca Waters' work promoting the importance of our water resources. The Committee worked with other Itasca Waters committees, particularly the Shoreland Committee, to plan and produce our newsletters and social media work.

Get the Lead Out

In the summer of 2021 Itasca Waters became an official drop-off site for a Minnesota Pollution Control Agency (MPCA) program called "Get the Lead Out (GTLO)." Residents were invited to drop off lead tackle at the office in Central Square Mall between 9 and 4 on Tuesdays and Wednesdays through September. Itasca Waters would then ensure proper disposal. While there, our coordinator shared information about the program and distributed free samples of lead-free tackle. We were also able to give away free samples of lead-free tackle at the popular WaterFest event.

Membership and Fundraising

Itasca Water's accomplishments for 2020 were made possible by generous support from its members and dedicated volunteers. Financial contributions enable Itasca Waters to carry out its mission by providing funds for educational outreach, special events, and operational costs not covered by grant monies. Individual, business, lake association and stock donations ranged from \$25 to \$1,000, for a total of \$12,151 in 2021. That is the highest annual amount Itasca Waters has ever received in member donations, not counting special start-up donations prior to 2010. We also received \$1,286 in donations at WaterFest for a total donation revenue of \$13,436.78. The generous donations received make a powerful statement about how the people of Itasca County value our water resources and want to be part of a community who actively work to maintain those resources.

In 2021, 22 new members joined Itasca Waters, an indication that the organization's hard work towards maintaining high water quality in the County is recognized. In addition, 154 business, individual or family members renewed for 2021, a 74 percent renewal rate.

First Friday

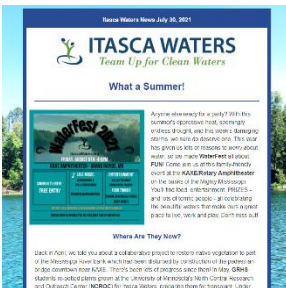
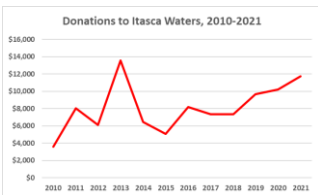
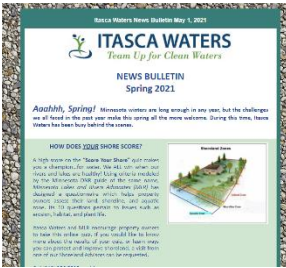
Our first "1st Friday" event was a great success. There were more people and families around than we anticipated and many stopped by our table. The native plant sale and the drawings for the fishing poles and plants were a big hit. We sold 10 plants for \$5.00 each and probably could have sold more. Twenty-six people signed up for the plant drawing and 13 young people signed up for the fishing pole drawing. We gave away 10 plants and 3 fishing poles.

Several people were interested in learning more about Itasca Waters and gave us their names and contact information. The wallet-size foldouts created with information about the native plants available at Beiers and Bloomers Nurseries were quite popular. Several people were interested in the Shoreland Guide.

Planning

Work on a revised strategic plan began in early 2021 with assistance from UnTapped, the organization that has guided the implementation of the Bush Foundation Grant. After focusing on mission and vision, members developed six strategic goals for 2021-2024:

1. Develop a fundraising strategy to sustain the organization, including hiring staff to coordinate projects and finding dynamic board members.
2. Evaluate the organization's governance structure, identify areas for improvement, and implement changes.



3. Continue a focus to educate youth about water quality issues.
4. Increase education efforts of area residents and visitors of Itasca County about actions they can take to help preserve the water resources.
5. Create a campaign to explain how clean water creates a strong economy in Itasca County.
6. Build and strengthen partnering relationships with area agencies and organizations to achieve Itasca Waters' goals to involve the community in addressing water related issues.

The Board will revisit the plan in early 2022 with the goal of revising the action steps identified in the plan which is available on the Itasca Waters website.

Shoreland Initiative

Launched by the Planning Committee in 2017 with funding from the 2018 Blandin Foundation grant, 2021 activities hoped to expand the Shoreland Advisor program which focuses on improving shoreland buffering in Itasca County. The idea is use up the phosphorus that comes off the land surface through plants rather than have it end up in the water body. Again, the pandemic limited Advisor visits and only 15 could be scheduled during the year.

Over 30 citizens have agreed to be trained and make visits in Itasca County—we welcome more advisors. A regular announcement ran on KAXE to solicit visit interest and inquiries into the shoreland advisor program grew. Nearly 30 requests for information came into our website leading to about 15 visits. This year we often paired advisors together, in part to help train newer folks.

Minnesota Lakes and Rivers Lake Steward Program

Minnesota Lakes and Rivers (MLR.org) instituted the Shoreland Steward Program in 2021. MLR sent invites to all their member lake associations. The program includes a 10-question quiz (based on the DNR Score Your Shore quiz) for landowners that helps determine if their shoreline is ecologically friendly. This quiz is also on the Itasca Waters' website and residents are encouraged to complete it. This program complements the Advisor program and ideally, local lake associations would initiate the program. While there was some interest, no association formally adopted the program.

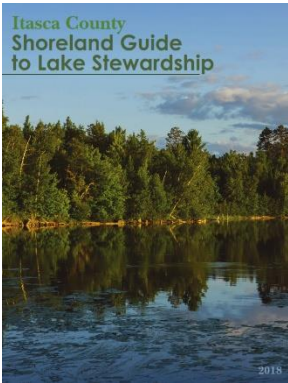
Native Plants

Itasca Waters partnered with the North Central Research and Outreach Center (NCROC) to grow a variety of native plants and grasses for use in future lakeshore restoration projects. Boreal Natives, a subsidiary of Prairie Restorations based in Cloquet, donated high quality local origin seeds that are being grown in NCROC's greenhouse. The four plants--red stalked aster, bergamot, hyssop, and common ox eye.

During the spring, three native plant demonstration sites were developed in cooperation with the City of Grand Rapids, Wabana Township, and the YMCA garden. All three sites are now established, and plants are growing. The grown plants were placed in pots by the District 318 horticulture class and moved to each of the three sites to be planted at the site. It was a tough summer with the drought, but the sites are established, and signs describe the project. The largest site by the KAXE pedestrian bridge needed more water and there was some die off, but the seeds of the prairie grasses should grow if the City does not go too wild on mowing.

Both Bloomers and Beiers are now stocking native plants for the public to purchase.





Shoreland Guide

Our popular 2018 Shoreland Guide has been well received in our community. Guides are available at all Itasca Waters’ events. Realtors have been distributing the guide to people interested in purchasing homes and the Downtown Council has been giving them to new residents. Guides have been distributed to people and groups in connection with work on the Bush Foundation grant. Participants in our shoreland advisors’ workshops received the guide and they in turn have distributed them to lakeshore property owners they visited. The Guide is available online at our website at <https://ItascaWaters.org/shoreland-guide-2018>. Shoreland Guides have also been mailed to new lakeshore owners in the County since 2019.

In early 2022, Minnesota Lakes and Rivers asked to adopt our Guide as the model for guides they will prepare for their Lake Steward program.

Youth Water Summit

Unfortunately, another victim of the Covid-19 pandemic was the popular Youth Water Summit, which had been scheduled for May at the Itasca County Fairgrounds. It is hoped that the many volunteers who had been ready to participate will be available if we are able to hold the event in the future.

Fishing Line Collected for Recycling

The Board of Directors approved an independent project to install containers on public fishing piers in the County to collect monofilament fishing line for recycling. We collected almost one pound of fishing line from the 13 collection sites and mailed it to Berkley Recycling in Spirit Lake, Iowa.

This pilot project will be continued for at least one more year to determine its feasibility. There will need to be some minor repairs to the containers in the spring of 2022, but the cost for the project is minimal.

Board members and their spouses donated their time to construct and mount the containers. They also checked and emptied the containers located on public fishing piers for Grand Rapids, Cohasset, and Coleraine, and for the DNR at the Mud Lake Dam on the Leech River. Personnel at the U.S. Army Corps (3 sites) and Scenic State Park (2 sites) were pleased with the project, and they checked and emptied the receptacles located on those properties.

Independent Projects



2021 FINANCIAL REPORT

Itasca Waters contracts with the Kirk Gilbertson CPA accounting firm for compilation and general ledger services. This firm records all receipts and expenses, reconciles the bank statement, and provides financial statements each month. This is a valued service to strengthen our internal controls.

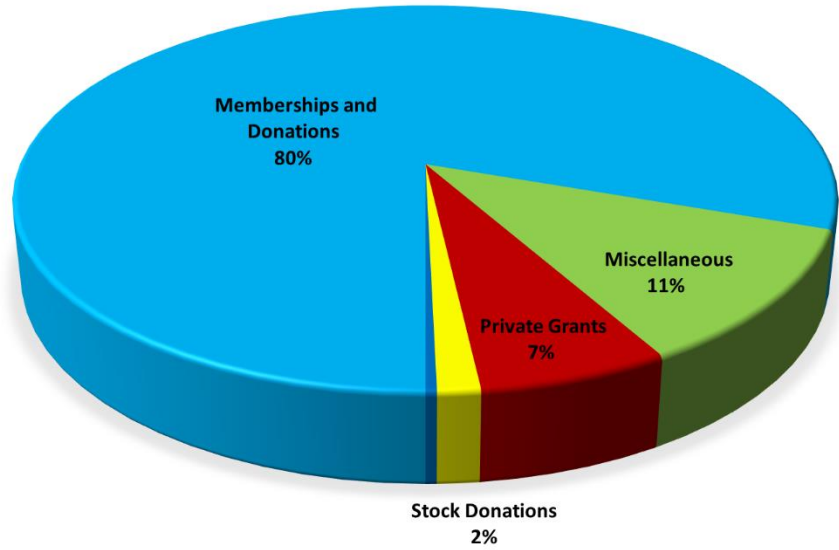
Education for youth, our annual sponsored and planned Youth Summit, was cancelled because of the ongoing Covid-19 pandemic.

Itasca Waters finished the Bush Grant with a Community Engagement Celebration of Itasca County's water called Waterfest. This event was outside, full of educational entertainment - skit and dance, and booths. Itasca Waters and the Bush Grant funded entertainment, food, and beverages. We estimated that 250-300 people attended. Thank you, Bush Grant.

Itasca Waters general operating expenses, \$10,759.42 include annual membership dues, cell phone, office supplies, postage, accounting fees, membership drive, and insurance, an increase from 2020 of \$868.16. Itasca Waters ended with a cash balance of \$123,796: Itasca Waters operating - \$66,929; Bush Grant - \$139 and Blandin Foundation (two grants) - \$56,728.

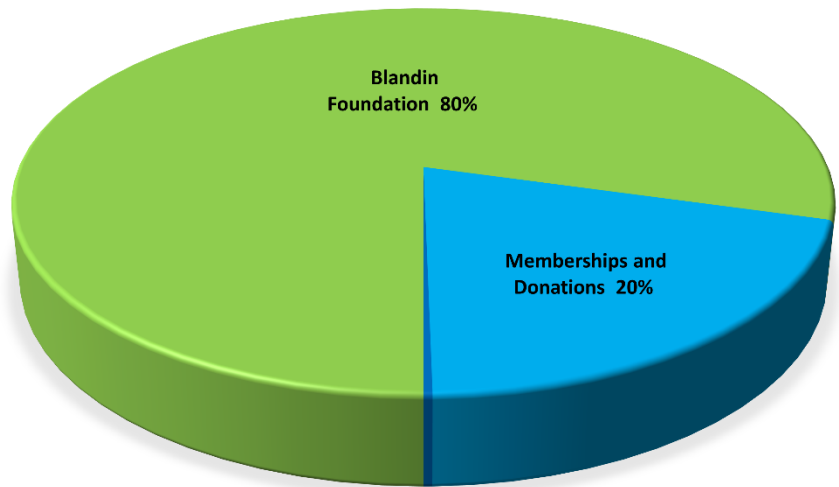
We had an increase in membership donations from 2020 of \$2,252, due to the dedicated work of the Membership and Fundraising committee.

2021 SOURCE OF FUNDS



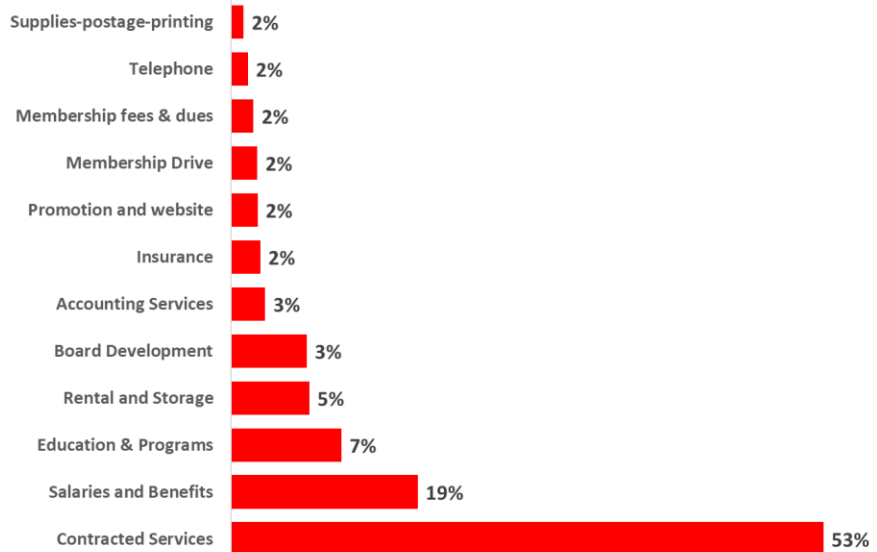
NOTE: 2021 funds received totaled \$15,560. Interest and Dividends (unlabeled) totaled \$58.

2020 SOURCE OF FUNDS



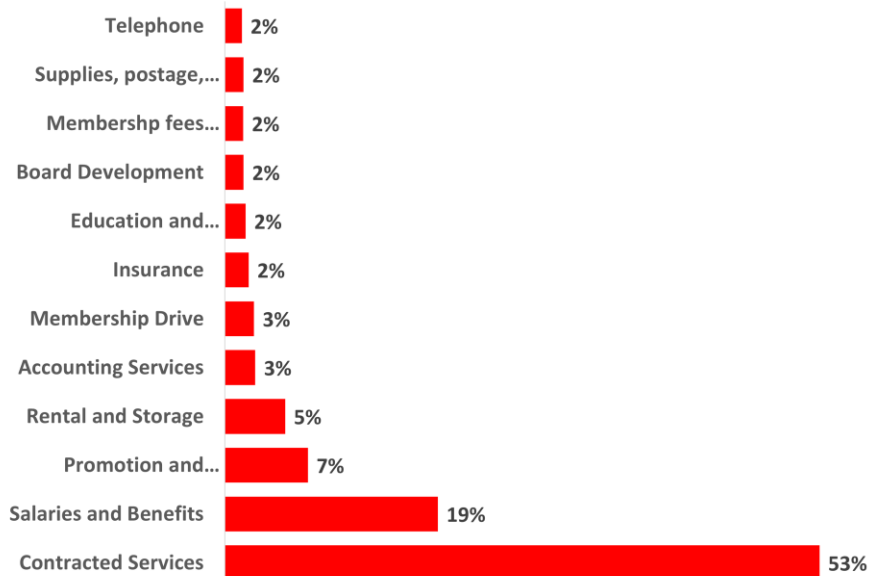
NOTE: 2020 funds received totaled \$50,400. Interest and Dividends (unlabeled) totaled \$149.

2021 Spending by Activity



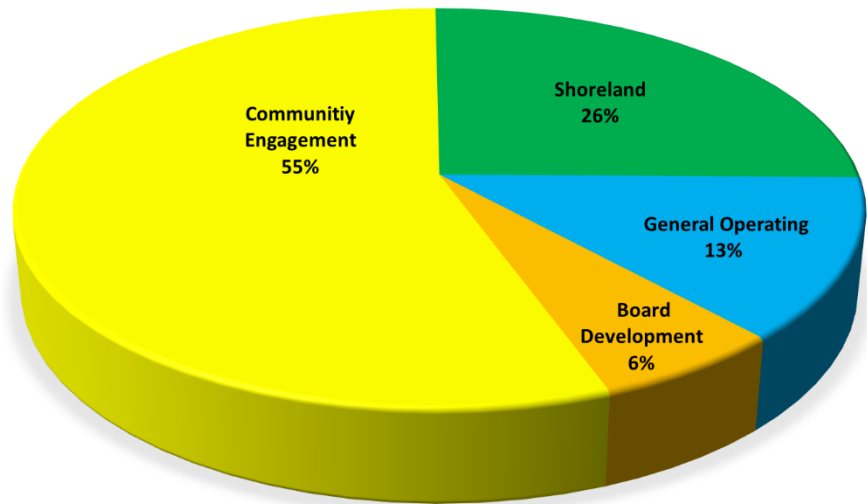
NOTE: 2021 spending totaled \$82,871.

2020 Spending by Activity



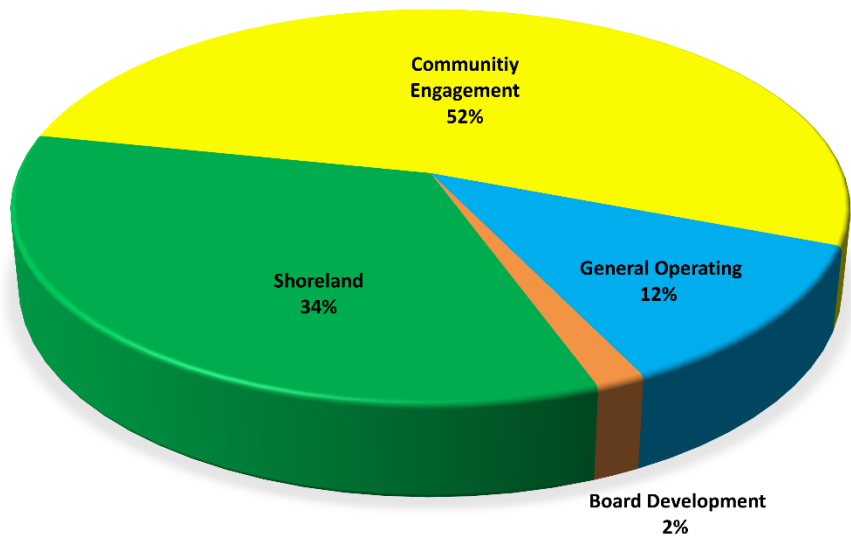
NOTE: 2020 spending totaled \$82,694.

2021 SPENDING BY PROGRAM



NOTE: 2021 spending totaled \$82,871.

2020 SPENDING BY PROGRAM



NOTE: 2020 spending totaled \$82,694.

ORGANIZATION HISTORY

Local water quality advocates came together in late 2006 to identify and implement a set of activities that would ensure clean water resources and quality habitat in the major watersheds of Itasca County. IWLP formalized its operations as a community coalition by establishing a board and executive committee to guide partnership activities. In 2009, IWLP completed its first surface water assessment grant to assess water quality for previously untested lakes in the county.

2010: IWLP's Certificate of Incorporation and Articles of Incorporation as a nonprofit organization were filed under the laws of the State of Minnesota.

2011: Qualified for 501(c)3 status with the IRS and organized a full-day adult water summit at Itasca Community College.

2012: Strengthened financial reporting and implemented an informal system for tracking the completion of Board and committee activities; hosted a series of evening meetings for adults; and organized the first Youth Water Summit for fifth graders.

2013: Released the Deer-Pokegama Study; hosted several educational events; completed a second surface water assessment grant assessing the Bigfork River Watershed; and, helped create a Cooperative Invasive Species Management Area (CISMA) in collaboration with Leech Lake Band, Itasca County land department, MN Department of Transportation, USFS, DNR, University of Minnesota Extension and ICOLA.

2014: Cooperated with partners to develop a program for prevention and eradication of aquatic invasive species; released results on the economic value of water in Itasca County; hosted several educational events; and was awarded the Itasca County Outstanding Conservationist Award.

2015: Continued work with the Itasca County Aquatic Invasive Species program; sponsored educational events for children and adults (including a second Adult Summit in partnership with the forestry community); shared in the Outstanding Conservationist Award given to the Aquatic Invasive Species Partnership of Itasca County; and continued support for the water lab at ICC.

2016: Sponsored several educational events; continued work on the AIS Technical Advisory Committee; and negotiated the successful transfer of the AIS program to the Itasca County SWCD.

2017: Completed transfer of the AIS program to Itasca County SWCD; rebranded IWLP to Itasca Waters; hosted the 6th Youth Water Summit; began work on the Shoreland Initiative and Shoreland Guide; and, agreed to host a six-week 2019 event, We are Water.

2018: Won a \$150,000 grant from the Blandin Foundation focused on protecting shorelands; hosted the 7th Youth Water Summit; hired a part-time coordinator and opened an office; erected a billboard and updated the website; published the Shoreland Guide; hosted a Septic Secrets seminar; continued to work on We are Water 2019.

2019: Won a \$114,040 grant from the Bush Foundation focused on using community driven solutions to protect water and Board development; hosted the eighth Youth Water Summit; successfully hosted the Minnesota Humanities Center exhibit We are Water, and related events; rolled out the Shoreland Advisors program; worked with the University of Minnesota at Morris to survey Itasca County residents about attitudes and practices focused on water quality in the county; and, developed a plan to restructure the operations of Itasca Waters to better work through committees.

2020: Continued work on Bush Community Engagement Grant and the Shoreland Advisor Program; created targeted marketing (including a billboard, radio spots, videos, newsletters and social media) to promote healthy shorelands.

2021 BOARD OF DIRECTORS

Itasca Waters is governed by an all-volunteer Board of Directors who come from a wide variety of backgrounds. The full Board meets six times a year and the Executive Committee, consisting of the officers, meets as needed. The board consists of both voting board members and non-voting technical advisors.

Sandy Anderson



Sandy moved to Minnesota in the early 80's and to Grand Rapids in 2001. With a Masters in Geography and a GIS certification, Sandy worked as a site location analyst for Dayton-Hudson Corp. for years before starting Lakehomes.com Realty in 1999 with her husband, Dan. With a family cabin on Lake Ontario and Dan's experience growing up on Rainy Lake, they brought their love of lake property to the business. In 2013 Lake Homes Realty grew into the Move It Real Estate Group keeping a strong emphasis on waterfront sales. With a strong history of waterfront sales in Northern, Minnesota, she and Dan understand the importance of clean waters on the environment and a community's growth potential.

Jan Best



Jan joined IWLP in 2017 and serves on the Marketing Committee. With master's degrees in Education and Counseling, Jan has a special interest in children and their families, having taught and participated in the establishment of a landmark elementary counseling program in a New York State school district. In addition, Jan was an officer with the NY State Counseling Association.

An avid outdoors person, Jan has a lifelong interest and concern for the environment, particularly after seeing the effects of acid rain on lakes in the Adirondacks.

Meghan Christianson



Megan has been the Executive Director of Visit Grand Rapids since 2012. Megan has a Bachelor of Arts degree from Concordia University, St. Paul Campus. She has 20 years of marketing, public relations, and trade industry membership/advocacy experience. She currently Chair of the Minnesota Arrowhead Committee and is the NE Minnesota representative on the Explore Minnesota Tourism Council. She serves on the Mississippi River Parkway Commission from Grand Rapids to Brainerd. She is also a Blandin Foundation Community Leadership Alumni.

Megan lives in Cohasset Minnesota with her husband (Chad) and their two children (Madison, 17 and Caleb, 15). She enjoys being on the lake, scrapbooking, and spending time with family and friends.

Kathy Cone



Kathy served IWLP as Education Chair from 2012 when she joined the Board to 2020. In addition, Kathy works full time as an accountant, has two children, and volunteers on the Community Cafe Board and completed a two- year training in "Leadership for the Century".

Kathy enjoys spending time raising meat birds, pork, beef, and laying hens for the farm fresh eggs as well as raising vegetables. She also likes to paint with watercolor and oil, hunting, fishing, crafts, and spending time with friends.

Jesse Davis, President



A native of Colorado, Jesse and his husband are 4th generation family farmers in Trout Lake Township. Active in local farmers' markets and the local food community and principal viola player in the Itasca Symphony. Jesse is presently a Realtor with the Move It Real Estate Group. Jesse feels that healthy lakes and waters are integral to the economic, cultural, and social sustainability of the Greater Itasca area.

John A. Downing



John is currently the Director of the Minnesota Sea Grant College Program, a research scientist at the Large Lakes Observatory, and a tenured Professor in the Department of Biology at the University of Minnesota Duluth. His research and teaching dossiers concern many aspects of the aquatic sciences. His leadership experience has included positions in the US and Canada. He has founded and run several small businesses in the US and Canada. He has a long-standing record of success in securing research funding from federal, state, provincial, and local agencies. He maintains current international research collaborations with Canada, Brazil, and Holland.

John's family has conserved and managed a shore-habitat and forest area in northern Minnesota for 108 years. He is a certified diver, a once-professional musician, and volunteers to help citizens across the US Midwest with local water quality concerns.

Bill Grantges



Bill is the Itasca County Aquatic Invasive Species Program Coordinator. Bill is a board member of Itasca Waters. He served on the Technical Committee of the Minnesota Aquatic Invasive Species Research Center (MAISRC) for 4 years and is a past Vice-President of ICOLA. He received his Master's in Business Administration from the University of Rhode Island and worked as a program manager for Siemens Medical Systems before coming to Minnesota in 1999. Bill has held certifications from the DNR as a Lake Service Provider and as a Level 1 & Level 2 AIS Watercraft Inspector. He is also a certified University of

Minnesota Extension AIS Detector.

Bill is passionate about building partnerships to help preserve our strong outdoor traditions. In 2020, Bill was awarded the Carol Mortensen Invasive Species Management Award for Individual Achievement by the Minnesota Invasive Species Advisory Council.

Patricia Leistikow, Treasurer



Pat was born and raised on a farm in SE Iowa, attending University of Northern Iowa and earning a degree in accounting. She has worked in private and public business throughout Minnesota, retiring in October 2013. She also took off nine years from working outside the home to raise two young children but kept busy with consulting and volunteering.

Pat has been involved with IWLP since the beginning, first serving on the Advisory Group for the setup of the Itasca Community College Water Lab and joining the Board as Finance chair in July 2013. Pat also serves on her Church's Finance Council and the Board of Youth for Christ-Campus Life.

Pat and her husband, Rod, spend vacations enjoying the United States especially Colorado and the Caribbean. At her home on the lake, she loves to swim, fish, and kayak

Dave Lick



Dave is retired as principal owner of Itasca Reliable Insurance Agency, Inc., has a B.S. degree in biology, a minor in chemistry, past president of Itasca Coalition of Lake Associations, responsible for septic compliance for Wabana Township Lakes, past board member for Advocates for Family Peace, lifetime member of Izaak Walton League, current member of Minnesota Power's Citizen Advisory Board, active organizer of Citizens Advocating Responsible Power Production "CARRP," public school science teacher for four years, and he directed Youth Conservation Corp camps for the USFS for two years.

Dave's additional interests are forest landownership and sustainable forest management (from 1994 to present he converted 70 acres back to white pine), beekeeper, gardener, woodworker, avid bike rider and cross-country skier, canoeist, and scuba diver. He is married and has two children.

Shirley Loegering



Shirley served as Board Secretary from 2010 through 2016 and managed the membership roster, website and Facebook pages and now serves as the Membership Chair and on the Education Committee. Shirley is a retired Office Administrator with a keen interest in preserving our water resources for future generations, including her four grandchildren. Over the years, Shirley has helped to organize several environmental events for Itasca Waters, Izaak Walton League, and others.

Shirley and husband, Perry, spend vacations enjoying the outdoors, camping, fishing, and bird watching. She is an active member in the Northstar Herb Guild where they study traditional uses for native plants. Shirley also enjoys working on her family genealogy and searching estate sales and auctions for unique antiques.

Lynn Moratzka



Lynn joined the IW Board in 2018 and served on the Development Committee. Lynn retired as the director of the Office of Planning, Physical Development Division for Dakota County Minnesota in 2008. She earned her Bachelor of Arts degree from the College of St. Catherine and her Master's in Public Administration from Hamline University, St. Paul, Minnesota.

Lynn has been an active volunteer throughout her career and since retirement. In 2021, she was still involved in the Friends of the Mississippi, a non-profit Board supporting the Mississippi National River Recreation Area (MNRRA) and Regina Medical Center. In 2017, Lynn was appointed by the Itasca County

Board of Commissioners to the County Parks and Recreation Commission.

Lynn, her husband, Tim, and two children have been coming to Trout Lake since 1976 purchasing their home in 2000. In 2017, they retired full time to the area. Lynn enjoys spending time with her grandchildren and family, especially at the lake. She also enjoys skiing, biking, reading, and doing genealogy with her sisters.

Lynn resigned from the Itasca Waters Board in early 2021.

Jan Sandberg, Secretary



Jan joined the IWLP Board in 2012 and helps ensure that the board's work is kept on track. She compiles the annual report and assists with Google Drive and Dropbox.

Since retiring as a program evaluator with the Office of the Legislative Auditor in 2007, Jan and her husband, Richard spend much of the summer at their Pokegama Lake cabin that they purchased in 1986. In 2017, they welcomed their first grandchild and plan frequent visits to Vancouver, British Columbia to "help" as needed. Jan makes Minneapolis her urban home, serving on the Minneapolis

Charter Commission.

Davin Tinquist



Davin, an Itasca County Commissioner since 2011, joined the Board in 2014. Davin is a resident of Cohasset where he was born and raised. He has been married 31 years and has two children and two grandchildren. He is an active outdoor enthusiast concerned with preserving our natural resources for our future generations.

Davin is co-owner of Cohasset Mill and Lumber since 1998. He is also a member of Cohasset Fire Department for the past 24 years, currently starting his 10th year as Fire Chief. As a County Commissioner, he sits on many committees and boards, one of which is the Mississippi Headwaters Board. These positions all contribute to a broader understanding of the needs of Itasca County. There is a delicate balance between preservation and future growth, and it is important our leaders gain experience and understand what can be at times opposing viewpoints.

Brian Whittlemore



Brian retired after a 40- year career in broadcasting as an executive, news anchor, and reporter. He was a Vice President/General Manager with CBS Radio and retired as General Manager of WCCO Radio in Minneapolis. Brian has been on national boards of the Radio and Television News Director Association and the consumer group Call for Action. He has served on the Minneapolis Downtown Council, the Twin Cities Communication Counsel, and the Prior Lake, MN, Chamber of Commerce Board of Directors. He is a volunteer/member at KAXE/KBXE Radio and produced the documentary series “Teachings from Turtle Island, Stories of Anishanaabe People”. He also served as a volunteer at The Raptor Center in St. Paul.

Brian lives with his wife Jan Best in their cabin on a small lake south of Remer. They enjoy camping in their Scamp, learning about Anishanaabe traditions and history, reading books and news, lake neighbors, and being outdoors. Brian and Jan met while hiking mountains in the Adirondack High Peaks area, and both are lifelong advocates for Mother Earth.

Brian resigned from the Itasca Waters Board at the end of 2021.

EMERITUS BOARD MEMBER

Harold E. Dziuk



As a young kid, Harold first learned to appreciate the wonders of nature on a small dairy farm in Benton County, MN. He left the farm to embark on undergraduate and graduate studies in Veterinary Medicine and a career in teaching and research. His graduate studies were delayed for two years while he was on active duty in the U.S. Army Veterinary Corps at the Biological Warfare Laboratories, Fort Detrick, Maryland.

His employment included a wide range of public and private venues, including the Tuskegee, Minnesota and Iowa State universities, General Electric, and the Minnesota Public Utilities Commission.

His primary role in IWLP over 8 years of service on the Executive Committee was to seek grants to support IWLP’s many initiatives

2021 TECHNICAL ADVISORY BOARD

Andy Arens, District Manager, Itasca County Soil and Water Conservation District



Andy Arens graduated in 2001 with a Forest Management Bachelor of Science degree from the University of Wisconsin-Stevens Point. Andy has been with the Itasca County SWCD since 2003, as Forestry and Shoreland Specialist initially, and District Manager and Water Plan Coordinator since October 2015.

Ben Benoit, Environmental Director, Leech Lake Band of Ojibwe



Born in Hartford Conn, Ben likes to jokingly tell people that he has lived the Ojibwe migration story. Starting on the East coast and ultimately making his way to Minnesota, Ben went to high school in Anoka, began college at St Cloud State and finished with a Bachelor of Science degree from the University of Minnesota, Twin Cities in Biochemistry. After college, Ben worked for a few years in industry, as a microbiologist and chemist and when he began looking for a house but decided that city life wasn’t for him, and it was time to rejoin his family in the North. The best parts of Minnesota are found in this area. Some of the most pristine lakes and watersheds in the county and he is committed to protecting them for future generations to rely on as his family does today. He was taught that if we care for the manoomin, land and waters,

they will care for us. That is the mission Ben works towards as Leech Lake Environmental Director and as an Anishinaabe man. He hopes that through working with Itasca Waters he can further develop relationships between local governments, help push projects that benefit all parties and share the core values that bring people together to care about the water.

Stephanie Kessler, Itasca Coalition of Lake Associations



Stephanie was born and raised in Grand Rapids. She has two Geography degrees: a Bachelor's degree from UMD and a Master's degree from Southern Illinois University at Carbondale, where she focused on water resources. She worked for the Federal Emergency Management Agency for 24 years in the Mitigation Division mostly with flood recovery programs and floodplain management. She served eight years on the Itasca Water Plan Implementation Committee, eight years in leadership roles with the Itasca Coalition of Lake Associations, and now is President again with ICOLA. She has been her lake

association president since she attended her first meeting, 20 years ago.

She and her husband have two teenage children. She volunteers for Girl Scouts, Itasca Synchronized Swimming Club, and 4-H. She has done event planning as a consultant, and she currently makes a cooking show for the local TV station, ICTV. She recently was hired as the part-time City of Cohasset Parks and Rec Coordinator. In her spare time, she likes to be outside in all the seasons. She grew up on the water and has valued water as a critical resource since she can remember.

Eric Raitanen, Fisheries Biologist, Chippewa National Forest

Chad Severts, Board Conservationist, Minnesota Board of Water and Soil Resources

Dan Steward, Retired, Watershed/Private Forest Management Program Coordinator, Minnesota Board of Water and Soil Resources

Dan Swenson, Environmental Services Administrator, Itasca County Environmental Services

A#4.b.i



Itasca waters budget approval

1 message

Kathleen Cone <kiffyl@hotmail.com>
To: Jan Sandberg <jan.f.sandberg@gmail.com>

Fri, Jan 14, 2022 at 3:32 PM

Executive Committee Written Unanimous Consent in Absence of a Board or Committee Meeting

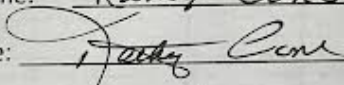
The Itasca Waters Bylaws require that a specific process be followed for decisions, including purchases, outside of a Board meeting.

Article 3: Written Unanimous Consent in Absence of a Board or Committee Meeting: When action is required outside a meeting of the full Board or any standing committee, the Secretary or appropriate committee chair will prepare a document describing the item requiring action and distribute it by email sent to all Directors or Committee members, as appropriate. Each Director or member must download and print the document, register his or her vote and sign the document. This signed document must be returned to the secretary by regular mail or scanned or photographed and returned by email. The Secretary will retain all documents as part of the official record. The vote must be unanimous. The vote would not take effect until all Board or Committee members have completed this process. Such votes will be ratified at the next Board or Committee meeting.

Executive Committee Motion: Approve the attached 2022 Itasca Waters budget.

Vote: YES NO

Print Name: Kathy Core

Signature: 

Date: 1-11-2022

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

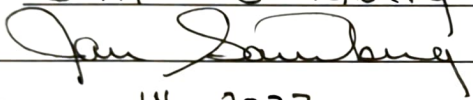
Sent from my iPhone

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Executive Committee Motion: Approve the attached 2022 Itasca Waters budget.

Vote: YES NO
Print Name: Jan Sandberg
Signature: 
Date: January 14, 2022

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg@gmail.com

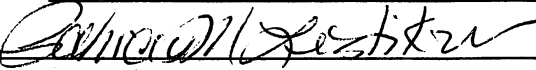
or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

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Executive Committee Motion: Approve the attached 2022 Itasca Waters budget.

Vote: YES NO
Print Name: Patricia M Leistikow
Signature: 
Date: 01/17/2022

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

2022 Budget Worksheet												
DRAFT - 2												
January 11, 2022												
	Itasca Waters Operating					Blandin Operating (OLD)			Blandin New - Shoreland			
	Membership Drive Budget	Projects			Operating Budget	Total Budget	Projects		Advisors Budget	Projects		
Personnel		Education		Youth Water Summit			Education	Total Budget		Education	Operating	Total Budget
Revenues												
Memberships and Donations				12,000.00	12,000.00			-				
Misc Grants				1,000.00	1,000.00			-				
Private Grants					-			-				
Memorials					-			-				
Edward Jones stock donation					-			-				
Edward Jones Sale					-			-				
Interest and Dividends				150.00	150.00			-				
Administrative fee				4,600.00	4,600.00			-				
Total Revenue				17,750.00	17,750.00							
Expenditures												
Contracted Services		250.00	2,000.00	260.00	2,510.00	3,700.00		3,700.00	6,600.00	1,012.00		7,612.00
Consultant					-			-				-
Board Development				200.00	200.00			-				-
Salaries and Wages					-			-		25,000.00		25,000.00
Employer paid benefits					-			-		-		-
Telephone				1,200.00	1,200.00			-				-
Accounting Fees				2,600.00	2,600.00			-				-
Membership and Fees				1,550.00	1,550.00			-				-
DonorSnap GiveMN fees	1,400.00				1,400.00			-				-
Equipment					-			-				-
Grant Administration Fee					-			-		4,500.00		4,500.00
Insurance				2,000.00	2,000.00			-				-
Interest and fees				25.00	25.00			-				-
Coordinator Mileage and Travel					-			-		-		-
Postage	1,000.00			175.00	1,375.00			-				-
Program Supplies			2,000.00		2,000.00	4,300.00	3,000.00	7,300.00	1,700.00	2,000.00	250.00	3,950.00
Promotion			1,300.00	100.00	1,400.00	500.00	388.00	888.00	200.00			200.00
Rental and Storage			250.00		250.00	500.00		500.00				-
Office Supplies	300.00	250.00	250.00	250.00	1,050.00			-				-
Printing	300.00				300.00	500.00		500.00	1,500.00	600.00	478.28	2,578.28
Website				1,500.00	1,500.00			-				-
Total Expenditures	3,000.00	500.00	6,000.00	9,860.00	19,360.00	9,500.00	3,388.00	12,888.00	10,000.00	3,612.00	30,228.28	43,840.28
Revenues over(under) Expenditures	(3,000.00)	(500.00)	(6,000.00)	7,890.00	(1,610.00)							
Cash balance 12/31/2021					66,928.61			12,888.36				43,840.28

Executive Committee Written Unanimous Consent in Absence of a Board or Committee Meeting


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Executive Committee Motion: Approve the attached 2022 Itasca Waters budget.

Vote: YES NO

Print Name: Jesse Davis

Signature: 

Date: 02/23/2022

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg.@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.



2022 Budget Worksheet												
DRAFT - 2												
January 11, 2022	Itasca Waters Operating Projects					Blandin Operating (OLD) Projects			Blandin New - Shoreland Projects			
	Membership Drive Budget	Personnel	Education	Operating Budget	Total Budget	Youth Water Summit	Education	Total Budget	Advisors Budget	Education	Operating	Total Budget
Revenues												
Memberships and Donations				12,000.00	12,000.00			-				
Misc Grants				1,000.00	1,000.00			-				
Private Grants					-			-				
Memorials					-			-				
Edward Jones stock donation					-			-				
Edward Jones Sale					-			-				
Interest and Dividends				150.00	150.00			-				
Administrative fee				4,600.00	4,600.00			-				
Total Revenue	-	-		17,750.00	17,750.00	-		-	-	-	-	-
Expenditures												
Contracted Services		250.00	2,000.00	260.00	2,510.00	3,700.00		3,700.00	6,600.00	1,012.00		7,612.00
Consultant					-			-				-
Board Development				200.00	200.00			-				-
Salaries and Wages					-			-			25,000.00	25,000.00
Employer paid benefits					-			-			-	-
Telephone				1,200.00	1,200.00			-				-
Accounting Fees				2,600.00	2,600.00			-				-
Membership and Fees				1,550.00	1,550.00			-				-
DonorSnap GiveMN fees	1,400.00				1,400.00			-				-
Equipment					-			-				-
Grant Administration Fee					-			-			4,500.00	4,500.00
Insurance				2,000.00	2,000.00			-				-
Interest and fees				25.00	25.00			-				-
Coordinator Mileage and Travel					-			-				-
Postage	1,000.00		200.00	175.00	1,375.00			-				-
Program Supplies			2,000.00		2,000.00	4,300.00	3,000.00	7,300.00	1,700.00	2,000.00	250.00	3,950.00
Promotion			1,300.00	100.00	1,400.00	500.00	388.00	888.00	200.00			200.00
Rental and Storage			250.00		250.00	500.00		500.00				-
Office Supplies	300.00	250.00	250.00	250.00	1,050.00			-				-
Printing	300.00				300.00	500.00		500.00	1,500.00	600.00	478.28	2,578.28
Website				1,500.00	1,500.00			-				-
Total Expenditures	3,000.00	500.00	6,000.00	9,860.00	19,360.00	9,500.00	3,388.00	12,888.00	10,000.00	3,612.00	30,228.28	43,840.28
Revenues over(under) Expenditures	(3,000.00)	(500.00)	(6,000.00)	7,890.00	(1,610.00)							
Cash balance 12/31/2021					66,928.61			12,888.36				43,840.28

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Executive Committee Motion: Approve a contract with the University of Minnesota Extension for the AIS Detectors course in the amount of \$2.500 as attached.

Vote: YES NO

Print Name: Kathy Cone

Signature: Kathy Cone

Date: 4-1-22

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

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Executive Committee Motion: Approve a contract with the University of Minnesota Extension for the AIS Detectors course in the amount of \$2.500 as attached.

Vote: YES NO
Print Name: Jan Sandberg
Signature: Jan Sandberg
Date: 4-1-2022

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jan.f.sandberg.@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

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Executive Committee Motion: Approve a contract with the University of Minnesota Extension for the AIS Detectors course in the amount of \$2.500 as attached.

Vote: YES NO

Print Name: Jesse Davis

Signature: Jesse Davis

Date: 04/03/22

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg.@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

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Executive Committee Motion: Approve a contract with the University of Minnesota Extension for the AIS Detectors course in the amount of \$2.500 as attached.

Vote: YES NO
Print Name: Patricia M Leistikow
Signature: Patricia M Leistikow
Date: 04/03/2022

At your earliest convenience, please print this page, add your name, signature and date, and print or scan or photograph. Please email a scan or photo to Jan Sandberg at

jan.f.sandberg.@gmail.com

or mail a hard copy to Jan at 1201 Yale Place, Apt 1805, Minneapolis, MN 55403.

UNIVERSITY OF MINNESOTA
EXTENSION

Program Agreement

Regents of the University of Minnesota through its Extension AIS Detectors Program ("University") and Itasca Waters ("Customer") hereby agree, as of the date of last signature (the "Effective Date") that University shall deliver the following program, as defined below, on the terms set forth in this Program Agreement.

Program Description: Virtual AIS Detectors Core Course

Times and Dates: asynchronous online course open by April 15th, 2022, asynchronous virtual workshops on June 13th, 2022 & June 14th, 2022 9am-12pm

Location: virtual

Equipment, materials and services to be provided by Customer: See Appendix A

Program Fee: \$2,500

Invoice Terms (e.g. in full installments, etc): Net 30

Invoice shall be sent to:

Contact Name (first and last name): Bill Grantigan

Address: Itasca SWCO, PO Box 990, Grand Rapids, MN 55744

Phone/Email: 218-250-0970 bill@grantiga.net

1. **Program Services.** University will conduct the Program. University shall select and approve all instructors and instructional materials for the Program. For no charge or fee to University, Sponsor shall provide University the exclusive use of mutually agreed upon space and equipment to set-up, conduct and conclude the Program.

2. **Contract and Payment Terms.** The term of this agreement shall commence on April 4, 2022 ("Effective Date") and shall expire on June 15, 2022 unless terminated earlier providing 30 days written notice. University shall deliver to Customer an invoice for the Program Fee, and Customer shall pay to University the Program Fee within thirty (30) days of the delivery of the invoice.

3. **Cancellation.** A party to this Program Agreement (a "Party") may cancel the Program and terminate this Program Agreement by delivering to the other Party a written notice of cancellation. Upon cancellation of the Program and termination of this Program Agreement, University shall not have an obligation to refund any portion of the paid Program Fee except in these circumstances: University shall refund to Customer the paid Program Fee within 30 days after cancellation if (a) Customer canceled the Program at least 30 days before the date of the Program; (b) Customer canceled the Program prior to

the date of the Program because an Event had occurred; or (c) University canceled the Program on or before the date of the Program. "Event" means the occurrence of an event outside of Customer's control or responsibility that substantially prevents Customer from performing one or more of its material obligations under this Agreement.

4. **Liability.** Each Party shall be solely liable for its and its employees, agents and contractors' acts and omissions.

A party shall not be liable under this program agreement for:

(A) Personal injury or property damages (except to the extent of the party's intentional acts) OR

(B) Lost profits, lost business opportunity or any other reliance or expectancy, direct or indirect, special, incidental or consequential damages, of any kind.

A party's maximum liability under this program agreement shall be one thousand dollars (\$1000), excluding customer's liability to pay the program fee. This limitation applies to contract, tort, and all other claims of whatever nature.

UNIVERSITY OF MINNESOTA
EXTENSION

5. Disclaimers. University disclaims and excludes all warranties, express and implied, concerning the goods and services provided under this program agreement, including, without limitation, implied warranties of non-infringement, of merchant ability and of fitness for a particular purpose.

6. General Provisions. University retains and shall hold all rights, title and interest in any works or other intellectual property prepared or generated in connection with the Program.

Customer shall not and shall not permit others to use University's name or marks and logos associated with University or state or imply University approval or endorsement of Customer or any good or service offered by Customer.

Accepted and Agreed:

University:

Regents of the University of Minnesota

By: _____
Name: _____
Title: _____
Date: _____

This Program Agreement represents the final and complete agreement of the Parties on the subject matter hereof; and this Program Agreement cancels, supersedes and revokes all prior oral or written negotiations, representations and agreements between the Parties relating to that subject matter.

An assignment or amendment to this Program Agreement shall be void and without legal effect, unless it is in writing and duly signed by both Parties.

The laws of state of Minnesota shall govern this Program Agreement. The state and federal courts in Hennepin County, Minnesota shall have exclusive jurisdiction on a suit brought under this Program Agreement.

The Parties are acting as independent contractors and independent employers under this Program Agreement. A Party shall not have any authority to act for or bind the other Party in any respect.

Customer:

Basca Walters _____

By: _____
Name: _____
Title: _____
Date: _____

Mailing Address: _____
City, State, Zip Code: _____

Telephone No.: _____
Facsimile No.: _____
Email: _____

Program Agreement Appendix A

Equipment, materials, & services to be provided by the Customer for the AIS Detectors Core Course:

- Advertisement and participant recruitment for sponsored workshop

Equipment, materials, & services to be provided by the University for the AIS Detectors Core Course:

- Instruction for up to 25 participants
- Access to asynchronous online course
- Two, half-day synchronous virtual workshop
- Materials for each participant
 - AIS Identification Guide
 - Handouts & Worksheets
 - Completion Certificate (mailed to all participants who pass all portions of the training)
 - Hard Name Tag (mailed to all participants who pass all portions of the training)
 - Loupe

CUSTOMIZED SELECTIONS for equipment, materials, & services to be provided for the AIS Detectors Core Course:

- Customer is allowed to charge a registration fee for the workshop, however charges to individual participants may not exceed \$195
 - Registration fees must be handled by customer outside of the University of Minnesota registration system
- Virtual AIS Detectors Core Course registration to be managed by University of Minnesota
 - AIS Detectors program staff will provide customer with private link and access for customer to provide to approved participants
 - University of Minnesota Extension staff to provide regular updates on received registrations for the sponsored workshop

CELEBRATING 100 YEARS OF JUDY GARLAND

JUNE 9TH-12TH, 2022

Please check amount enclosed and return:

Donations:

_____ - \$50 ***“Summer Stock”***

_____ - \$100 ***“Easter Parade”***

_____ - \$250 ***“The Harvey Girls”***

Sponsorship Levels

All levels include listing in marketing of event and 2 free tickets to 100th Birthday Dinner

_____ - \$500 ***“A Star is Born”***
(includes above and Judy's 100th Birthday Frame)

_____ - \$1000 ***“Meet Me in St. Louis”***
(includes above and 100th coffee cup)

_____ - \$2000 or more ***“The Wizard of OZ”***
(includes above and two additional free tickets to Birthday Dinner)

Give the gift of supplies or service:

Food, beverages, business goodie bags, donated 100th Birthday Souvenirs,
volunteer your time, provide a performance.

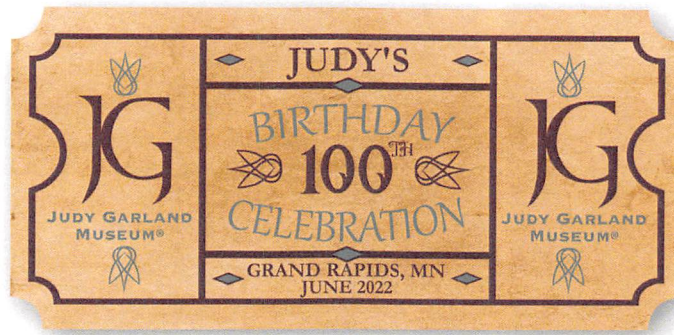
Email: janie.heizt@cdmkids.org

Name or Business to list for donation or sponsorship:

If you prefer to donate securely online, please visit our website at:
<https://judygarlandmuseum.charityproud.org/Donate>

Email any ideas or questions for event to janie.heizt@cdmkids.org

Thanks for the support!



Happy New Year,

On June 10th, 2022 we celebrate 100 years of Judy Garland! Judy was born at Itasca Memorial Hospital in Grand Rapids Minnesota on June 10th, 1922. Her 100th Birthday marks a significant milestone in Minnesota history. This is a perfect time to promote the city of Grand Rapids to the worldwide fans of Judy Garland and The Wizard of Oz!

Let's **come together** as a community for this momentous occasion, June 9th – 12th 2022! Our goal is to provide fun events for our fellow citizens and our littlest munchkins, while promoting our town and stimulating business in Grand Rapids. With your financial support we will offer these activities:

- Judy's Hometown "Joy Ride"
- Easter Parade High Tea Parties
- 100th Birthday Fundraising Dinner with performance from Jennifer Grimm
- 5K Run for the Ruby Slippers
- Free OZ party at the Children's Discovery Museum
- Judy Garland entertainment at the museum with John Fricke
- Free Outdoor Movie Night featuring "The Wizard of Oz"
- Gumm to Garland Amazing Race
- Additional events can be added

All this birthday fun will require donations and sponsorships to make happen!

Please complete the form to help us reach these goals for **Judy's 100th Birthday Celebration.**

Thank you in advance for your support! We hope your business will find a fun way to entertain this event; let us know so we can promote your efforts.

Best Wishes,

Janie Heitz

Executive Director

Judy Garland and Children's Discovery Museum

website www.judygarlandmuseum.com *email* info@judygarlandmuseum.com

address **P.O. Box 724 • 2727 S Pokegama Avenue, Grand Rapids, Minnesota 55744**

direct **218.327.9276**

Itasca Waters Committee Project/Events Proposal

Parent Committee: NCROC Special Committee
Parent Committee Chair: Shirley Loegering
Project/Event Title: NCROC Visitor Day
Project Leader/Contact Person: Need project leader to begin project
Others potentially involved: Need at least 2 other Board members on committee

Project Purpose/Goals (include what, where, when, and why; how it fits Itasca Waters' Mission):

- NCROC Visitor Day at their location Thursday, August 25, 2022, from 3:00 to 7:00 pm
- In 2019, an estimated 500 people attended the event.
 - o Hand out well water testing kits (we had about 28 kits in 2019 and ran out early)
 - o Drawings for fishing poles for children and reusable water bottles for adults
 - o Interactive demonstration, possibly SWCD Enviroscape?

Theme: Recommend a two-fold focus about what individuals can do to protect our water:

1. Waterfront residents, including info about Shoreline Advisors, septic maintenance
2. Non-waterfront residents (urban and rural):
3. Other suggestions from the board?

Project Timeline/Tasks

- Planning: Start as soon as possible
- Tasks/responsible person(s):
 - o Update the tri-fold display. Requesting assistance from Bethann re design.
 - o Dave Bily at the County GIS may be able to print oversized posters again.
 - o NCROC does a lot of promoting that will include IW as a participant.
 - o Ask Bethann to do a Constant Contact email campaign
 - o Pick up, water testing kits from RMB Lab in Hibbing.
 - o Purchase door prizes
 - o Confirm demonstration
 - o Determine set-up, shift worker (Shirley not available), and take-down volunteers
- Outcome expected:
 - o Excellent exposure about Itasca Waters to the community at a low cost and with limited materials and personnel needed.
 - o Excellent water quality educational opportunity that reaches out to a relatively new audience.
- Planned end date: August 25, 2020

Budget (Itemized costs-see attached)

Funding Source: New Blandin Grant (Shoreline) and Operating (General education)

Submitted By: Shirley Loegering

Date Submitted: May 9, 2022

Date approved by Itasca Waters Board of Directors: _____

**Proposed Budget
NCROC Visitor Day August 25, 2022**

Expenses	Estimated	Actual	Income
Handout printing	200.00		
Poster printing by County GIS	-0-		
Door Prizes	200.00		
Cost to pay demonstrator	100.00		
PR done by NCROC	-0-		
IW PR done by electronic communications	<u>-0-</u>		
Total Expenses	500.00		
Income			
New Blandin grant (shoreline)			300.00
Operating (general education)			<u>200.00</u>
Total Income			500.00

Process for Submitting Stories for the IW Bulletins

- (1) Come up with a title, no more than five or six words.
- (2) Use the 5 W's when writing your story...who, what, where, when, why
- (3) If the story is longer than two paragraphs, include enough info in the first paragraph that would entice people into reading more. Bethann will add a Read More button if it is more than two paragraphs.
- (4) **Submission deadline date** of the **11th** of each month...earlier is better as Bethann has to create the Bulletin. This will give her a week. Stories can be submitted months or weeks in advance.
- (5) Submit a photo (jpeg) or a suggestion for how to get a photo or logo.
- (6) **Draft deadline date is the 17th** of each month. When the draft is complete, Bethann will send it out to those who wrote stories so any corrections can be made. In addition, a few other board members will review the draft Bulletin
- (7) **Draft comments and corrections deadline is the 20th** of each month. Send to Bethann.
- (8) Board member signs off on draft.
- (9) **Publication on the 24th** of each month. We are aiming for this publication date in order for people to have time to sign up for the Practical Water Wisdom Series on the first Thursdays.

Please send Bethann story suggestions ASAP. If there are specific Bulletins you want targeted, let her know.

Bethann will also solicit people for stories.

Schedule for IW Bulletins 2022

April 2022 Focus on AIS

...Promotion of May 7th webinar: "From the Lab to the Lake: Minnesota's Fight Against Aquatic Invasive Species

Story: Shirley Photo: Bill

...Itasca FiveStar Service Providers

Story: Jan B Logo: Bill

...June 13th and 14th AIS Detector Training

Story: Bill Photo: Bill

...Youth Water Summit

Story: Jan S. Photo: Jan S

...SWCD Plant Sale

Story: Bethann/SWCD website Photo: _____

...New Coordinator

Story: Bethann Photo: Bethann

...April 7th Clean Lakes webinar recording with John Downing

Story: Shirley Photo: John

Note: this may have to go in the May Bulletin

May 2022

...Promotion of Septic Secrets: Protecting our Waters with Good Systems, June 2, 2022

Story: Shirley Photo: _____

...May 5th AIS webinar recording

Story: Shirley Photo: _____

...Incites and surprises from the survey filled out by participants in the May 7th AIS program

Story: _____ Photo: _____

...Native plants carried by Bloomers

Story: plant list submitted by Shirley Photo: _____

...Shoreland Advisors Program with link to the IW Shoreland Guide

Story: _____ Photo: _____

...Annual Report

Story: Jan S. Photo: _____

...ICOLA newsletter

Story: Stephanie Logo: ICOLA

Schedule for IW Bulletins 2022

June 2022

...Promotion of Blue Green Algae: What Causes it and Why You Should Care, June 2, 2022

Story: Shirley Photo:_____

...June 2 recording of Septic Secrets. Also, incites and surprises from the survey given to participants.

Story: Shirley Photo:_____

...Youth Water Summit 2022

Story: Dave Photo:_____

...Comments from someone who had a Shoreland Advisor come to their property and what the homeowner learned/decided to do.

Story: _____ Photo:_____

...Native Plants raised at NCROC, Photos of how the gardens look that were planted last year.

Story: Dave Photo:_____

...Clean Water Initiative report

Story: Laura Photo:_____

...Phaneuf study and Notes John Downing wrote: Ten good reasons to care about good and healthy water in Itasca County

Story: Jan B Photo:_____

...Looking for new board members

Story:_____ Photo:_____

July 2022

...Promotion of Understanding Minnesota's Changing Climate webinar August 4, 2022

Story: Shirley Photo:_____

...June 2 recording of Blue Green Algae along with incites and surprises from the survey given to participants.

Story: Shirley Photo:_____

..."Take the Clean Water Pledge", document submitted by Shirley

Story: Shirley Photo:_____

Schedule for IW Bulletins 2022

...Looking for new board members

Story: _____ Photo: _____

August 2020

...Promotion of Forever Chemicals Found in Minnesota Water, Sept. 1, 2022

Story: Shirley Photo: _____

...August 4 recording of Understanding Minnesota's Changing Climate along with incites and surprises from the survey given to participants

Story: _____ Photo: _____

...Looking for new board members

Story: _____ Photo: _____

September 2020

...Promotion of Land Use and Forestry webinar on October 6, 2022

Story: Shirley Photo: _____

...September 1 recording of Forever Chemicals along with incites and surprises from the survey given to participants.

Story: Shirley Photo: _____

October 2020

...Chloride Effects on Water and Fish: What We Can Do About It, November 3, 2022

Story: Shirley Photo: _____

...September 1 recording of Land Use and Forestry along with incites and surprised from the survey given to participants.

Story: Shirley Photo: _____

...Membership drive

Story: _____ Photo: _____

A#5.b

Reminder list from March 14, 2022 Board Meeting-- Follow-up Needed--Who/When

ITEM	FOLLOW UP
✓ Jan S--Defer various items to the May 9, 2022 Board meeting including several for approval	
✓ Jan S--Put discussion of continued use of Zoom on May agenda	
Shirley & Andy--Follow up with questions about funding for geologic atlas	
Jesse--set up Doodle poll to continue Deep Dive discussion	
Jan S--Put Perry on the agenda for July	

A#5.c

Itasca Waters Around the Horn Report
Itasca Coalition of Lake Associations
April 1, 2022

Since mid-February:.

1. Itasca Waters hired a new part-time coordinator, Bethann Perendy. Her email is info@itascawaters.org
2. We are seeking new Board members committed to protecting our waters and willing to collaborate with others. If anyone is interested, please submit a letter of interest for consideration via email to info@itascawaters.org.
3. The Youth Water Summit is scheduled for May 24—anyone interested in volunteering should contact Dave Lick at wabana54@gmail.com
4. We are sponsoring a one-hour, virtual Water Wisdom series, a different topic the first Thursday of each month through November. To register for one or more of the free events, see <https://itascawaters.org/>
5. In cooperation with John Davis, Itasca Waters agreed to spend over \$5,000 in funds for county shoreland septic compliance inspections.

COORDINATOR REPORT

May 9, 2022

Hello everyone, as you can imagine, these first 6 weeks with Itasca Waters has involved a lot of research into the structure of organization, and the nuts and bolts of how you are accustomed to accomplishing your goals. Looking through my daily task record helps me to pull together this brief synopsis.

Welcome to the Lake Guide mailing (solds): Finished the 4th Qtr 2021 Solds data from Sandy and converted into mailing labels. Worked with Shirley to “stuff” guides. Priced mailing envelopes, “freshened up” the look of all letters inserted. (info re: WW series, membership form, Welcome to lake, intro to Shoreland Adv. program)

Water Wisdom Series: Much going on there as you can imagine! First was running off address labels from different lists to get the post cards that were already printed mailed out. Created email and social media blasts to promote the program in general and each edition.

Donor Snap: Intro to the program, converting contacts over to Constant Contact for mailings, entering donors (haven't had many to work on) and updating their data.

Constant contact: Contact merges from DS, created campaigns for the different programs running including WW, Shoreland Advisors, monthly Bulletin, Volunteers for YWS, First Friday Art Walk. Evaluated results of campaigns to clean up bounces (updating in DS if a member) and dupes. Created a Welcome Letter that will go out automatically to new subscribers. (I noticed we were getting non-members signing up for our mailing list and wanted to have a way to acknowledge and welcome them)

Shoreland Advisors: Met with and continued working with Dave Lick to reach out to last year's SA list, creating emails and CC email blasts to make contact. Updating spreadsheets of advisor data. Fielded a request and lined up an advisory team.

Youth Water Summit: Met with Melanie DeBay to go over the YWS and how I can take over some of the event planning she has been doing. She suggested I take over Volunteer communications so I have contacted everyone on her list, set them up in CC to confirm assignments, and will continue to work with Melanie.

Bulletin: We have the first one of the season under our belt. CC is a great tool for this. Jan B has worked up a timeline and schedule that are going to be a great help keeping us all on the same page.

Marketing/Membership: Social media stats are up greatly with all the additional activity. Inviting folks on your Friends list is a good way to increase our page Likes and Followers. This data was asked for in a grant Jesse was working on, so is worth doing I believe. And, some of those folks have signed up for the mailing list. I'd like to look into ways to make it easier for people to do that. On social media, YouTube channel, and website.

If anyone is interested I can pull reports on stats for activity on our Facebook page and YouTube channel now that we have more contact going up, Constant Contact reports for the different campaigns, that sort of thing.

I am still very much finding my way here, working out how to use the different programs and tools IW already has in a way that is an efficient use of my time and user friendly for this great group of volunteers. I'm also trying to incorporate equipment I have at home to make my office more efficient, such as adding a large screen monitor to the laptop. It is pretty difficult to work on large spreadsheets and across multiple platforms using just the small laptop screen. I hope to make some progress on it this week. Having the large space available at the Move It real estate office has been great! Definitely couldn't do all this at my home alone. Thank you Sandy for making me feel welcome there!

Please let me know if there is anything else that should be included in this report.

Bethann Perendy

A#6.c

Practical Water Wisdom: A Virtual Learning Series

Status Report: May 9, 2022, by Shirley Loegering

Overview:

The zoom process ran smoothly and professionally with the help of Chad Maniekee, Executive Administrative Assistant, MN Sea Grant. John Downing and Chad have committed to handle the zoom process going forward.

Thank you to these Committee members and support staff:

- John Downing and Chad Maniekee – Zoom webinar management
- Brian Whitemore – Moderator
- Bill Grantges – Q&A Moderator
- Stephanie Kessler – Radio interviews, produced program slides, and Q&A support
- Kathy Cone & Jan Sandberg – Q&A support
- Johnnie Fulton – Advertising and PR
- Sandy Anderson – Creating and posting to IW website
- Bethann Perendy and Jan Best–Office support and news bulletins

Attendance:

- April: John Downing’s program about “murky lakes”
 - 45 attended (68 registered); 25 of the 68 registrants were “new” people
- May: Nick Phelps’s on AIS research
 - 44 attended (73 registered); 21 were “new” people; 26 first attendance

Program Recordings:

- 60 people have viewed John’s program on YouTube
- 8 have viewed the Phelps’ video that was posted today

Post-Event Survey:

Attendees indicated a very positive response to all questions, including those about the speakers and how the event was organized. They answered questions what they had learned, what actions they might implement, and gave suggestions for future programs.

Budget:

We will be going about \$1,000 over the budget for this project (estimated total \$6,000). However, there is enough money allocated to the Education Committee to cover that amount.

IW News Bulletins:

Bethann will be publishing a monthly news bulletin focusing on each month’s theme.

Record Keeping – All notes, recordings, surveys, etc. will be stored on Google Drive in the Education Committee Folder under “2022 Monthly Series”.

What’s Next?

- The committee feels that this is a unique and successful program and hopes to continue it into next year.

Note re Grand PUC: They have been selected as a site in MN to do PFAS monitoring. Julie Kennedy has agreed to share our series with their customers and will do a report for our August bulletin.